

additional papers 1



Executive Committee

Tue 14 Jan
2025
6.30 pm

Oakenshaw Community
Centre
Castleditch Lane
Redditch
B98 7YB



**If you have any queries on this Agenda please contact
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Executive

Tuesday, 14th January, 2025

6.30 pm

Oakenshaw Community Centre

Agenda

Membership:

Cllrs:

Joe Baker (Chair)
Sharon Harvey
(Vice-Chair)
Juliet Barker Smith
Bill Hartnett
Wanda King

Jen Snape
Jane Spilsbury
Monica Stringfellow
Ian Woodall

11. Medium Term Financial Plan - Tranche 1 Budget including Fees and Charges (following consultation) (Pages 5 - 56)

The report and appendices are included in this supplementary pack.

16. HRA Rent Setting 2025/26 (Pages 57 - 64)

Appendices 2 and 3 to the report are included in this supplementary pack.

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REDDITCH BOROUGH COUNCIL**EXECUTIVE COMMITTEE****14th January 2025****MEDIUM TERM FINANCIAL PLAN 2025/6 TO 2027/8 – Tranche 1**

Relevant Portfolio Holder	Cllr. Ian Woodall, Finance Portfolio Holder
Portfolio Holder Consulted	Yes
Relevant Head of Service	Debra Goodall
Report Author	Job Title: Head of Finance & Customer Services email:debra.goodall@bromsgroveandredditch.gov.uk Contact Tel:
Wards Affected	N/A
Ward Councillor(s) consulted	N/A
Relevant Strategic Purpose(s)	All
Non-Key Decision	
If you have any questions about this report, please contact the report author in advance of the meeting.	

1. SUMMARY OF PROPOSALS

- 1.1 The Council will set its budget in two Tranches this year as it did in the 2023/24 and 2024/25 Medium Term Financial Plan (MTFP) processes. The initial Tranche will be published in the Autumn with approval of options sought at Council in January, with a second Tranche to be considered in January once final settlement figures are known with final budget approval sought in February.
- 1.2 Housing Revenue Account (HRA) budgets will be dealt with in a separate report although they will form part of a single report to Council in February at Council Tax setting time.
- 1.3 Executive received the Tranche 1 budget proposals at its meeting on the 26th November to go out to consultation.
- 1.4 Consultation has now taken place, with the results contained within this report.

2. RECOMMENDATIONS

Executive are asked to Recommend to Council that following consultation:

- 1 Members endorse the inputs into the Council's Medium Term Financial Plan as at the middle of October, and the associated risks and opportunities.
- 2 An initial Tranche of savings proposals and pressures, as set out in Section 3.3 to 3.19, including the fees and charges increases, after

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consideration of feedback from the consultation exercise which closed on the 2nd January, is approval at Council.

- 3 The use of £300k of the Economic Development Reserve for feasibility studies at Matchborough, Winyates and Woodrow be approved.

3. Background**Introduction**

- 3.1 The Council sets a 3-year Medium Term Financial Plan every year, with the final Council Tax Resolution being approved by Council in February. Having a second Tranche after the Christmas break, for which approval will be sought in February 2025, that takes account of the Local Government Settlement whose final detail will not be known until early January
- 3.2 On the 26th November the Tranche 1 budget was presented for consultation. That budget proposed the following:

The Council's Base Assumptions including Inflation and Grants

- 3.3 Tax Base and Corporate Financing underlying assumptions are as follows:
- Council Tax – Figures assume the full 1.99% allowable increase over all years of the 3 year MTFP and no increase in numbers of properties.
 - Business Rates Increases – business rates assume growth in the base based on the combined Herefordshire pooling figures.
 - New Homes Bonus – It is assumed to be none in 24/5 onwards with nothing announced in the Chancellors Statement on the 30th October.
 - Services Grant - It is assumed that Central Government Grants are at similar levels to previous years (as was the case in 2023/4)
- 3.4 Grant support assumptions are as follows (Revenue and Capital). It should be noted that these are budgeted figures and final grant figures will not be confirmed until the time of the final Local Government Settlement.
- The main Revenue Grants are
 - S31 Grant - £0.748m
 - Housing Benefit Administration Grant - £0.235m
 - Housing Benefit Grant - £18.5m
 - Discretionary Housing Payment - £0.136m
 - Revenue Cost of Collection Grant - £0.106m
 - Homelessness Grant - £0.153m
 - The Council has £15.2m of Towns Fund Grant to be spent by April 2026 which is match funded by £2.0m of Council funding.
 - The Council has £2.4m of UK Shared Prosperity Fund to spend by April 2025. This is both revenue and capital in nature.

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- 3.5 There are significant pressures mounting on the Council. At Q2 the overall revenue financial position is a £299k overspend position (up from a £164k overspend in Q1). This position is set out in detail in an additional report to this Committee today. The significant area of overspend is the maintenance costs of the fleet and clarity on its purchase date, and how far it impacts 2025/26, is required before it is added to this analysis. The remainder of salary based issues are part of the corporate adjustment section.
- 3.6 Corporate changes included in Tranche 1 2025/26 are:
- The Pay Award is increased from 2% to 3% for 25/6. This would be an additional £100k cost. In her Statement on the 30th July, the Chancellor did say that Government would accept acceptance the recommendations of the independent Pay Review Bodies for public sector workers' pay. If a 3% pay award is agreed then it would follow that the Council should receive £300k of funding for that award. However, until this is agreed, nothing will be assumed for associated funding. The Chancellors Statement on the 30th October spoke of a 3.2% increase of core spending power, but we need to see the detail to be sure.
 - Pension Fund Actuarial Triennial Revaluation. The Council did very well in the revaluation which came into effect for the 2023/4 financial year and which finishes in the 2025/6 financial year. Overall the Council had circa £1m of savings on the payments for each year. Although the fund continues to perform well we are concerned on the reducing g numbers of live members in the scheme and so have included an amount from 2026/7 of £200k as a potential risk.
 - Fees and Charges assumed an increase of 2%. However, given 50% of fees and charges costs link to staff costs and these possibly will increase at 5% for the 2024/5 financial year. Therefore, to keep pace this this increase of costs it is proposed that 3%, 4% and 5% increases are looked at. These amounts to additional income of the following for each scenario:
 - 3% Increase - £71k
 - 4% Increase - £142k
 - 5% Increase - £213k

It should be noted that at the recent WRS Board, other Board Members were looking to increase Fees and Charges tariffs by at least 3%. WRS numbers are not included pending discussions across members of the level of increases.

- Until more information is understood in the detailed Local Government Settlement in December, it is assumed that Grant levels will remain at present levels.

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- The largest change however will link to upcoming Waste Requirements. The Council is required to implement these proposals from April 2026, which the Council challenging present Government Funding allocations. The impact on Council budgets is significant in terms of both Revenue and Capital:
- There is the requirement for additional Capital Investment, over and above any Grant of £193k. It assumes that this is required to be spent in 2025/6 and costs apportioned accordingly.
 - At present PWLB rates of 5.00% for 8 years debt this would be a yearly interest charge of £10k a year from 2025/6.
 - For MRP purposes this would be an additional cost of £24k a year from 2026/7.
 - At the present time, additional revenue costs are estimated to be circa £500k a year.
 - There is also programme implementation costs of circa £200k which is expected to be split across both Councils at £100k each.
- Additional inflation of 5% on contract is included at 5% which is £125k. It should be noted that 5% has also been included in the 24/5 year and this will be allocated in this financial year as and when it is required.
- A review has been undertaken of Corporate Budgets (Council Tax, Business Rates, Investment Income, Debt) against expected number and due to a number of factors there is a positive position..
- The Capital Programme at the moment is unchanged, apart from the fact that changes have been made to the Fleet as per the 24/5 Monitoring Reports.
- Adjustments, following the establishment review, will need to be made across both Councils to account for the £1m in-balance between pay budgets and recharges across both Councils.
- The previous administration had mooted a freeze in Council Tax for 2025/6. It is likely that the Labour Group will not enact this leading to additional ongoing funding of £144k a year.
- The Council had 3% in to cover staff inflation in 2024/5. This is now circa 5% and so this adjustment has also been made in the Corporate budgets section.
- There is also a budget savings in 25/6 relating in going to single status which will need to be addressed.
- There are also works that link to Temporary Accommodation budgets but in fact are HRA buildings. This includes
 - The Anchorage
 - Auxerre House

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More information on these schemes will come forward in the next quarter as their advancement will help the present TA budget which is over £600k.

- Analysis will be undertaken on Benchmarking data as well – as this will inform areas where further savings, if required, will be initially looked at.
- There will be an issue with National Insurance in relation to Rubicon in terms of both not covered by the Public Sector protections and having staff at the lower pay scales. Possible exposure, still to be confirmed is between £100 and £200k.

- 3.7 Corporate pressures are summarised in the following table and amount to a surplus of £317k in 2025/6 increasing to an ongoing deficit of £436k from 2026/7.

	2025/6 £000	2026/7 £000	2027/8 £000
Opening Position	-16	-17	-17
Changes			
Increase Pay Award to 3% (from 2%)	100	100	100
Pension Revaluation (addn costs)		200	200
Increase Fees and Charges to 4% from 2%	-142	-142	-142
Increased Waste Interest costs (Capital)	10	20	20
Increased Waste MRP costs (Capital)		24	24
Waste Project costs (capitalised)		20	20
Increased Waste Revenue costs		500	500
Contract Inflation	125	125	125
No Council Tax Freeze in 2025/6	-144	-144	-144
Improvements in Corporate Budgets	-450	-450	-450
2% Additional 23/4 Payoll cost over Budget	200	200	200
Net Additional Costs	-301	453	453
Initial View of Additional Costs	-317	436	436

- 3.8 Departmental pressures were requested to be returned by the 24th October. These are attached in **Appendix A** and cover both revenue and capital pressures. These departmental changes result in an overall £1.309m revenue pressure in the 2025/6 financial year and then £0.900m ongoing. This is summarised in the following table:

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	2025/6 £000	2026/7 £000	2027/8 £000
Position after Corporate Items	-317	436	436
Departmental Items	1,309	934	897
Position after Departmental Items	992	1,370	1,333

- 3.9 This results in an ongoing pressure of circa £1.3m. It should be noted that if the Council gets the full 3.2% Core Spending Power increase set out in the 2024 Chancellors budget, then this will result in circa £375k of additional funding, reducing the gap to circa £900k. It should be noted that there will also be political pressures as well.

Fees and Charges update

- 3.10 The section, looks at the impact of proposed Fees and Charges increases for the 2025/26 Financial year. These increases are shown in detail by service in the Fees and Charges Report which is shown as **Appendix B**. The table below highlights the possible increase of income if a 3% to a 5% increase was applied across the board. The 4% has been applied to Contributions and Fees and Charges (not parking) budgets and not on SLA Income or lifeline, where charges are set statutorily, and charges across more than one area. WRS increases will be agreed at the WRS Board Meeting in early November.

Year	2025/26	2026/27
Base Budget	3,404,000	3,404,000
3% Increase	71,000	71,000
4% Increase	142,000	142,000
5% Increase	213,000	213,000

Fees and Charges Increases

- 3.11 As has been noted in previous budgets, almost 50% of costs relate to staffing costs at the Council. Staffing budgets went up in 23/4 by on average by 5% and the settlement for this year 2024/5 is over 4%. The increases in fees and charges link to the previous year pay award and so just to keep pace with the increases in costs a level of 4% would be a minimum requirement.
- 3.12 The Transformation Team have looked at Income and fees/charges levels for:
- Its deliverability in 2023/4 and 24/5
 - Views on if additional % increases will be deliverable.
 - Bereavement costs have been updated to ensure they are rounded to pounds as per legislation.
- 3.13 The outcome of that high level analysis was that:
- A blanket % increase on all controllable fees and charges and budgets would not be advisable, as this will just increase the rolling year

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variances in specific areas. Those budgets need adjusting to the correct base (both up and down).

- Bereavement services income has been heavily impacted by a newly created crematorium and a paper has been produced by the service manager which suggests a decrease in yearly budget achievement, decreasing and ceasing some fees from a competitive pricing perspective whilst also suggesting new income streams
- Knowledge of the full extent of what is or is not Vatable in income lines also needs to be clarified – so the right budgets are set.
- Garden and trade waste are areas where above inflation increases could be variable with previous years and current forecasting showing promise.

- 3.14 The overall impact of the 4% increase on the Council's position is set out in the table above. In setting the base budget levels to apply the increases an assessment has been made on deliverability as set out above. Note that in the Appendix there are proposed changes to the HRA charges (highlighted in the notes column), and Community Charges linked to Lifeline and Hire products (in red).

Impact on Reserves

- 3.15 As part of this Tranche 1 budget, it is requested that £300k is allocated from the Economic Development Reserve to undertake feasibility studies at the following centres: Matchborough Centre, Winyates Centre and Woodrow Centre.
- 3.16 It should be noted that there will also be an impact on General Fund Reserves from the decision to stop the library development. This is due to aborted design work which cannot be charged to capital. The magnitude is yet to be finalised and agreed but potentially is in the £3-500k region.

Capital Programme

- 3.17 The table below highlights the present Capital programme position to 2029/30 rolling forward the "Rolling Budgets" for an additional year.

Year	Total Programme	Council Funded	Grant Funded
2024/5	19,864,560	4,742,886	14,836,674
Carry Fwd	8,050,690		
2025/6	5,002,180	1,348,316	3,653,864
2026/7	2,995,763	2,289,899	705,864
2027/8	1,654,918	949,054	705,864

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2028/9	1,480,000	780,000	700,000
2029/30	1,685,154	979,290	705,864

Capital Programme

- 3.18 Additional Capital Programme items totalling £56k in 2025/6 are set out in the following table which now included updated property work required which will cost an additional ongoing cost of £100k a year in debt charges:

		2025/26 £	2026/27 £	2027/28 £	2028/29 £
Environmental					
Abavus Software Integration	The Abavus software package covers the customer interaction from the front end first contact to completion on all Environmental Services. It also provides efficient processes for our operational teams, so route reviews scheduling of work etc, taking online payments for bulky and garden waste collections, MDTs plus all commercial activities. Other activities include street cleaning, waste collections, trees, crematorium and cemetery services. Plus lots more from a management and data reporting point of view. The project was started 4 years ago and the final elements are now in their final completion stages. It is envisaged that the next 2 financial years a consultancy budget is available for any work that will roll over from a waste services and finance part of the software. There should be funding left as above	30,000 10,200	30,000 10,200	0 10,200	0 10,200
Abavus Licensing	as above				
ICT					
PSN Firewall and Internal Firewall Replacement	Rubicon Firewall, RBC PSN Firewall and Internal Firewall. These devices will no longer be supported from August 2026. Cisco (the manufacturers of the equipment) have stated this equipment is no longer supported beyond August 2026. This will be a major cyber security issue if they are not replaced before that time.	16,250			
Property Services					
Replace/Upgrade Track at Abbey Stadium	The sports athletic track is inspected to achieve the UKA Track mark and identified the Track is at it's minimum thickness, while still offering a good surface has significant reduction in its slip resistance. Track lighting is becoming a costly maintenance operation and requires upgrading to LED lighting which will also provide an energy saving.	300,000	0	0	0
Fire Compartmentalisation in Public Buildings	To undertake reinstatement of Fire Compartmentation in Redditch Corporate and Public Buildings. Following recommendations in the latest Fire Risk assessments, Property Services undertook a number of surveys of Corporate buildings including Rubicon Leisure Buildings and identified a number of areas of concern where some parts of the fire compartmentation is ineffective by its absence, damaged, disturbance or age degraded. Fire Compartmentation helps contain a fire to an area, enabling safe evacuation and limiting the affect of the fire and	250,000	250,000	250,000	0
Energy Performance Certificate Requirements	An Energy performance certificate, (EPC) is required on all Non dwelling, before lease or Sale can be agreed. They show the energy efficiency rating, on a A-G rating scale to show the energy performance of a building. They enable persons to consider energy efficiency as part of their investment or business decision to buy or occupy that building. Buildings are responsible for almost 40% of the UK's energy consumption and carbon emissions. By April 2023 it was required that all commercial properties to have a minimum of an E rating with a requirement (achieved) All new leases from April 2025 will require to be a minimum "C" and by 2027. This related to 55 Commercial units	100,000	100,000	100,000	0
Abbey Stadium Roof Replacement	Abbey Stadium Sports Hall roof (to be read in conjunction with Rubicon proposal for Sports hall redevelopment). The sports hall roof is a steel Profile roof and has reached the end of its life. Protective coating on the external is failing exposing the steel roof below. Currently not leaking but a matter of time. Rubicon leisure have proposals to refurbish the sports hall and would be prudent to replace the roof at the same period of time. Incorporating new lighting / heating and ventilation systems. While sports hall is closed provide temporary marquee on the Carpark to	250,000	0	0	0
Total		956,450	390,200	360,200	10,200

- 3.19 In addition, there are the following Rubicon items that need considering:

- Abbey Stadium - Refurb indoor c/rooms and toilets £300k
- Forge Mill – new outdoor Kiosk and toilet refurbishment £90k
- Pitcheroak,- refurbish mail changing and 2nd Green rebuild £90k

Given that the Culture application was rejected in the budget, there is the requirement for an extension to the Arrow Valley building to increase kitchen size and provide rooftop terrace at £750k. This will be reviewed as part of the Tranche 2 proposals.

REDDITCH BOROUGH COUNCIL**EXECUTIVE COMMITTEE****14th January 2025****Tranche 1 Feedback**

- 3.20 Tranche 1 of the Medium Term Financial Plan was put out for consultation at the meeting of Executive on the 26th November 2024.
- 3.21 In the intermediate period however, there has been a consultation running on Tranche 1 of the budget. This supplemental paper updates Executive on the results of that consultation.

Tranche 1 Consultation

- 3.22 The Council has consulted on its Tranche 1 budget. This budget consultation opened on Thu 5 December 2024. An email invite was sent to the Redditch Community Panel. The survey was also promoted on a variety of social media channels.
- 3.23 The survey closed at 12noon on Thursday 2 January 2025. The response rate for the community panel was 44%. There were a total of 322 valid responses received.
- 3.24 Question 2 gives a split of the consultation responses by location with the highest percentage of returns coming from Webheath, Batchley and Headless Cross.
- 3.25 Question 17 gives the splits of Age Ranges of the people who filled out the questionnaire. The vast majority were over 50.
- 3.26 The survey asked respondents to rank the three most important services they felt the Council should invest in. These were:
- Community Safety (49.2.% of respondents).
 - Maintenance of the Landscape and Environment (46.1.% of respondents)
 - Housing (42.1.% of respondents).
- 3.27 Each question had the following Questions asked had the following possible responses.
- Strongly Agree
 - Agree
 - Neither Agree or Disagree
 - Disagree
 - Strongly Disagree
- 3.28 In those questions, 8 had responses well over 50% agreeing or strongly agreeing, and only one had a response lower than 50%:
- Do you support fees and charges (such as hire costs) rising by 4% to keep them in line with inflation and rising staffing costs at a 47.7% approval rate.

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- 3.29 The highest approval rating, at 84.1% was the question - Do you agree that the Council should invest in its land and assets to ensure they are safe and fit for the future e.g. dealing with trees affected by ash die back?
- 3.30 Two further questions were asked on what level of increase to Redditch Borough Council's proportion of Council Tax do you support?
- 61.7% agreed of strongly agreed with a 1.99% increase.
 - This dropped to 37.8% at 2.99%.
- 3.31 There were 2 free test questions:
- Please let us know your suggestions for investing in the borough to increase prosperity and enhance appeal for residents and businesses alike?
 - There were 181 responses to this question.
 - These responses are being analysed and split then into themes.
 - Please let us know any other comments on the budget or ideas for reducing costs or increasing income to ensure Council services remain sustainable?
 - There were 131 responses to this questions.
 - These responses are being analysed and split then into themes

The consultation spreadsheet sets out the overall summary and a breakdown by question is shown as **Appendix C**.

4. IMPLICATIONS**Financial Implications**

- 4.1 Financial implications are set out in section 3.

Legal Implications

- 4.2 A number of statutes governing the provision of services covered by this report contain express powers or duties to charge for services. Where an express power to charge does not exist the Council has the power under Section 111 of the Local Government Act 1972 to charge where the activity is incidental or conducive to or calculated to facilitate the Council's statutory function.

Service / Operational Implications

- 4.3 Monitoring will be undertaken to ensure that income targets are achieved.

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- 4.4 The implementation of the revised fees and charges will be notified in advance to the customer to ensure that all users are aware of the new charges and any concessions available to them.
- 4.5 Initial Equalities Impact Assessments will be taken where required.

5. RISK MANAGEMENT

- 5.1 There is a risk that if fees and charges are increased that income levels will not be achieved, and the cost of services will increase. This is mitigated by managers reviewing their fees and charges annually. The Council must deliver a balanced budget and items impacting on distinct groups require an equalities review to be undertaken.

6. APPENDICES

Appendix A – Savings Proposal Document
Appendix B – Fees and Charges by Service
Appendix C – Consultation Results

6. BACKGROUND PAPERS

None.

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Appendix A – Savings Proposal Document

		2025/26 £	2026/27 £	2027/28 £	2028/29 £
Environmental Services					
Abavus software subscription	This extra budget request has been estimated increase in the costs of Abavus Software subscription package when fully implimented from 1 April 2025. The software contract is to be tendered in November 2024 for the next 4 years. The sum is calculated from an Abavus quotation for the service. A saving is identified from stopping the use of the current PDMS software package from 1st April 2026. The current ICT budget for BDC is 24/25 ££50.2k and will increase to £68.4k for 25/26. The current ICT budget for RBC for 24/25 is £62.4k and this will increase to £68.4k 25/26	6,400	10,200	10,200	10,200
Increased Fleet Fuel Costs	Last year there was a c£28k overspend based on Domestic Waste and Strategic Routes teams.	28,000	28,000	28,000	28,000
Bereavement Services	Increased utilities costs of £39k in 23/4	39,000	39,000	39,000	39,000
Tree Management Team	New ash die back strategy and deliver against it	150,000	150,000	150,000	150,000
Regeneration and Property Services					
Economic Development Budget shortfall - to deliver Council priorities	Economic Development has been brought back in house from NWEDR. While some staffing resource has been made available the working budget available is unclear and the staffing budget may be insufficient to deliver identified priorities. Priorities identified by each Council currently include: Work with the education authority, schools, universities and colleges to ensure that young people have the tools to create a positive future. Be leaders in regional partnerships Supporting local independent businesses Economic Development Strategy Support and encourage new business start ups	100,000	100,000	100,000	100,000

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		2025/26 £	2026/27 £	2027/28 £	2028/29 £
Redditch Christmas Lights	<p>Lighting up the town centre for the festive season has been an expectation for a number of years by Redditch residents, businesses and members. This has built over the last 5 years as RBC has worked alongside the BID to showcase the lights through a festive switch on event which has been supported by thousands of residents and visitors.</p> <p>Improved festive lighting scheme will aid the vibrancy and vitality of the centre and support the festive events being grown through the community groups and Redditch BID. The impact of these changes will be monitored through footfall levels in the town centre and perception of the area through business surveys put out by Redditch BID.</p>	15,000			
Matchborough Feasibility Study					
Winyates Feasibility Study					
Woodrow Feasibility Study					
General					
Youth Community Engagement	<p>There has been a gap in our ability to engage with younger people, to both understand their views and to help them understand the democratic processes. There has also been a wider level of disenfranchisement within the wider community, with residents not always feeling like they can influence decisions. This has also been highlighted by elected members who are very keen to involve younger people in the democratic process and would pre-empt the proposed national policy of votes for 16 year olds. An externally delivered but internally supported youth council project, over a period of three years, would help to build this capacity and interest, developing a central youth council whilst also reinforcing or starting middle and high school level school councils across the Borough (where schools engage), to feed in different opinions and disseminate questions and projects</p>	5,000	5,000	5,000	5,000

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		2025/26 £	2026/27 £	2027/28 £	2028/29 £
ICT					
Replacement of Corporate Telephony System	Mitel (the manufacturers of the equipment) have stated this equipment is no longer supported beyond 2028. This will be a major cyber security issue if it is not replaced before that time. The new service will be required 24 months before support ends to deliver the project.	90,000	55,000	55,000	55,000
Workforce Planning Apprentice Role - for sustainable ICT service		15,000	15,000	15,000	15,000
ICT Applications Support Post to cover rise in new systems (to keep Council compliant)	The Systems & Data Group has gathered 18 requests for the new ICT systems in the past 3 months. To enable these to be implemented successfully, and then supported on a permanent basis, a new ICT Application Support post is required.	25,000	25,000	25,000	25,000
VMWare cost increases and possible move to Microsoft (migration)	VMWare have increased their license costs considerably (10 times) and this bid is to account for this. VMWare have been acquired by a new owner and the license charge has now been increased across all sectors including public sector. There is an option to move away from VMWare to use a solution provided by Microsoft which is currently included in their fee's at no further cost. This is a complex item of work but could provide a cheaper alternative moving forward. There is a risk however that if enough authorities do this, that Microsoft will also increase their costs for this.	125,000	125,000	125,000	125,000
Added security of Staff Internet site	The Staff Intranet site has been moved to the cloud as the onsite version was made redundant by Microsoft. Whilst this has been implemented successfully it now requires further security and functional improvements (including integration into Power Bi).	2,500	3,500	3,000	3,000
Idox contract cost increases	The Idox Uniform system has been used for many years throughout the Authority and when the contract was last renewed the price increase. This bid is to match the budget to that increase. Enables the use of the Idox Uniform system throughout the Authority. This enables the Authority to deliver legislative obligations including those from Planning and Legal.		5,000	5,000	5,000

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		2025/26 £	2026/27 £	2027/28 £	2028/29 £
Technical changes in Cloud authentication	A technical design change is required to our cloud authentication model (security design). This is a one-off item of work that requires specialist knowledge and skillset. Enables the secure use of our ICT systems to deliver all Corporate Strategic Purposes.	10,000			
eMail and Web Security Upgrades	The existing Email and Web security devices are over ten years old and require replacing with new technology that may be cloud based. This is an enabler for all Strategic Purposes.	11,000	11,000	11,000	11,000
Finance & Customer Services					
Upgrading TechOne and 24/5 Accounts finalisation	<p>1. Accountancy Services - Efficiency saving will not be achieved. Implementation of Techone system anticipated efficiency savings within the Team as a result of the implementation of the system. Until the ECR system has been properly implemented, staff savings are unlikely to be realised in 2025/26.</p> <p>2. Insurance Commission - This service provision ceased early 23-24 so no longer achievable.</p> <p>3. Techone system - system costs we not included within the finance budget. Some of the costs were being met from within existing IT budgets but this may not be sustainable on an ongoing basis</p>	319,150			
Civica Revs and Benefits Upgrade	Civica - Revenues & Benefits system, a new system was introduced a few years ago and budget was originally held in IT, however licence and annual support costs have increased and budget provision not sufficient.	325,000	325,000	325,000	325,000

REDDITCH BOROUGH COUNCIL

EXECUTIVE COMMITTEE

14th January 2025

		2025/26 £	2026/27 £	2027/28 £	2028/29 £
EPR Responsibilities	In November, the Department for Environment, Food and Rural Affairs (Defra) will share indicative estimates of their Year 1 Extended Producer Responsibility (EPR) for packaging payments via email to council chief executives, covering the financial year from April 2025 to March 2026 (the Assessment Notification). The Assessment Notification will include the indicative payment estimates, the payment schedule, and details on how the estimates were calculated. Guidance on the payment calculation method will be provided in a separate document attached to the email. The first payments will be made by November 2025	tbc	tbc	tbc	tbc
Planning and Leisure					
Public Access Platform	Evidenced by enquiries from neighbours, conultees and members requesting this facility be provided. Idox quote has been provided (Idox Quotation Reference: Opp24.78600) dated 04.11.24. Bid is for £6,400 till Sept 2027 with £825 support and maintance each year there after.	6,400	825	825	825
Policy and Performance	Data Improvement Advisor (1)Grade 8 (initially for two year contract) and Data Insight Officer (1) Grade 6 (initially two year contract) to implement the data project across both Councils to streamline data (split across both Councils)	37,000	37,000	0	0
Total		1,309,450	934,525	897,025	897,025

REDDITCH BOROUGH COUNCIL		2025/6 Increases
Increase 24/5	0.07	General Increase 4%
		Planning Increase 4%
		Parking Income 4%
		WRS Increases 3%

Business Transformation & Organisational Development										
Rounded to the nearest 10p.										
Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	Increase 23/24	Charge 1st April 2023 £	Increase 24/5	Charge for 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025
New & Existing Properties										
Naming a Street	312.80	5.00%	15.60	328.40	10%	361.24	7%	386.50	4%	402.00
Additional charge for each new premise on a street	130.00	5.00%	6.50	136.50	10%	150.15	7%	160.70	4%	167.10
Naming and numbering of an individual premise	146.70	5.00%	7.30	154.00	10%	169.40	7%	181.30	4%	188.60
Additional charge for each adjoining premise (eg Blocks of flats)	77.00	5.00%	3.90	80.90	10%	88.99	7%	95.20	4%	99.00
Confirmation of address to solicitor/conveyancer/ occupier or owner	36.40	5.00%	1.80	38.20	10%	42.02	7%	45.00	4%	46.80
Additional charge including naming of building	72.30	48.45%	35.00	107.30	10%	118.03	7%	126.30	4%	131.40

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REDDITCH BOROUGH COUNCIL

Chief Executive

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021 £	% Change	Increase/ decrease £	Proposed charge from 2022 £	Increase 23/24	Charge 1st April 2023 £	Increase 24/5	#Charge fr 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025
Photocopying per copy										
A4 (black & white)	0.30				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A4 (colour)	0.40				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A4 binding	Variable rate				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A4 plastic cover	Variable rate				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A3 (black & white)	0.40				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A3 (colour)	0.70				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A2 (black and white)	5.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A2 (colour)	5.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A1 (black and white)	7.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A1 (colour)	7.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A0 (black and white)	10.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
A0 (colour)	10.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Other Corporate Charges										
Copy P60	5.90	0.00%	0.00	5.90	10%	6.49	7%	6.90	4%	7.20
Replacement ID badge	5.90	0.00%	0.00	5.90	10%	6.49	7%	6.90	4%	7.20
Attachment of Earnings per deduction	1.10	0.00%	0.00	1.10	10%	1.21	7%	1.30	4%	1.40
Venue hire additional services				0.00						
Feature on official social media & website	Please contact us £30-£100				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Place your promotional material in reception	10.00			Request a quote	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Print your materials	Request a quote				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Full design & print services:										
Luxury roll-up banner - Flat rate	100.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
- any additional	50.00			Request a quote	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Vinyl banner	50.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
- any additional	25.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Posters (10)	25.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
- any additional	Request a quote			Request a quote	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Leaflets (500)	50.00				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
- any additional	Request a quote				Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery

Quote based on how many copies, size, media, finishing and design requirements, using current paper and contract pricing.

Printing up to A0 size, with a range of finishing options on papers and cards. Tiny labels to large banners, binding and laminating, booklets, copies, reports, posters, duplicate pads, brochures, leaflets, flyers, & more. Integrated in-house Design team services also available.

Request a quote

Request a quote

0.00%

Request a quote

Request a quote

Full cost

Full Cost Recovery

Full cost

Full Cost Recovery

Full cost

Full Cost Recovery

Full cost

Full Cost Recovery

Full cost

Full Cost Recovery

Full cost

Full Cost Recovery

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- o Promote your event in our busy public spaces
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REDDITCH BOROUGH COUNCIL												
Community Fees and Charges												
Roundings to the nearest 10p.												
Service Category	Charge 1st April 2021 £	VAT Treatment	% Change	Increase/decrease	Proposed charge from 2022 £	Increase 23/24	Charge 1st April 2023 £	Increase 24/5	Charge for 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025	
Private Sector Housing												
House Fitness Inspections	127.00	Exempt	5.00%	6.40	133.40	10%	146.74	7%	157.00	4%	163.30	
Registration of housing in multiple occupation: per occupant	125.00	Exempt	5.00%	6.30	131.30	10%	144.43	7%	154.50	4%	160.70	
Service and Administration of Improvement, Prohibition, Hazard Awareness or Emergency Measures Notices under Housing Act 2004, per hour	35.00	Exempt	5.00%	1.80	36.80	10%	40.48	7%	43.30	4%	45.00	
Enforcement of Statutory Notices, Supervision of Work in Default etc	Actual + officer p/hr + 10% admin				Actual + officer p/hr + 10% admin	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	
Lifeline												
Installation Fee - New Charge (Private & HRA)	52.00	Exempt	0.00%	0.00	52.00	0%	52.00	7%	55.60	4%	56.00	
Lifeline (per week)	4.25	Exempt	4.71%	0.20	4.45	5%	4.70	7%	4.89	4%	2.60	
Alarms private user pre April 2004 x 52 weeks*	2.60	Exempt	0.00%	0.00	2.60	0%	2.60	0%	2.60	4%	2.70	
Replacement Pendant	Actual cost + 17% admin fee				Actual cost + 17% admin fee	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	
- Key Safe	Manufacturers cost + 17% admin fee				Manufacturers cost + 17% admin fee	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	
- GSM Alarm Hire	5.50	Exempt	0.00%	0.00	5.50	0%	5.50	0%	5.50	4%	5.70	
- GPS Tracker Hire	7.00	Exempt	5.00%	0.40	7.40	-25%	5.50	0%	5.50	4%	5.70	
- Daily Living Activity Equipment	7.00	Exempt	5.00%	0.40	7.40	0%	7.40	7%	7.90	4%	8.00	
*This is a lifetime set price and cannot be increased												
Hire Products (Linked to Lifeline and activated in the monitoring centre)												
Hire of smoke alarm per week	1.40	Exempt	5.00%	0.10	1.50	0%	1.65	7%	1.80		1.60	
CO2 Detector per week	1.40	Exempt	5.00%	0.10	1.50	0%	1.65	7%	1.80		1.60	
Bogus Caller Panic Button (per week)	1.40	Exempt	5.00%	0.10	1.50	0%	1.65	7%	1.80		1.60	
Flood Detector (per week)	1.40	Exempt	5.00%	0.10	1.50	0%	1.65	7%	1.80		1.60	
Falls Detector (per week)	1.40	Exempt	5.00%	0.10	1.50	0%	1.65	7%	1.80		1.60	
Additional pendant (per week)	1.40	Exempt	5.00%	0.10	1.50	0%	1.65	7%	1.80		1.60	
Dial a Ride Service												
Minibus - single journey	4.00	Exempt	0.00%	0.00	4.00	35%	5.00	20%	6.00	4%	6.20	
Minibus - single journey with concessionary pass	3.00	Exempt	0.00%	0.00	3.00	35%	4.00	25%	5.00	4%	5.20	
Customers with a concessionary bus pass (per single medical journey)	4.00		0.00%	0.00	4.00	35%	5.00	20%	6.00	4%	6.20	
Customers without a concessionary bus pass (per single medical journey)	5.00		0.00%	0.00	5.00	35%	6.00	17%	7.00	4%	7.30	
Registration fee	15.00	Exempt	0.00%	0.00	15.00	35%	16.50	-9%	15.00	4%	15.60	
Promotional offer for customers who register with both dial a ride and shopmobility (with the new charges it would normally be £30.00 - £15.00 per service)	20.00		0.00%	0.00	20.00	10%	22.00	0%	22.00	4%	22.90	
Shopmobility												
Annual registration fee	15.00		0.00%	0.00	15.00	10%	16.50	7%	17.70	4%	18.40	
Daily Charge (Redditch resident)	3.50		0.00%	0.00	3.50	35%	4.50	7%	4.80	4%	5.00	
Daily Charge (Non Redditch resident)	5.00		0.00%	0.00	5.00	35%	6.00	7%	6.40	4%	6.70	
Daily Escort fee charge	2.50		0.00%	0.00	2.50	35%	6.00	7%	6.40	4%	6.70	
Daily Pay as you go charge (no registration fee)	6.50		0.00%	0.00	6.50	35%	7.50	7%	8.00	4%	8.30	
Manual Wheelchair (resident)	2.00		0.00%	0.00	2.00	35%	3.00	7%	3.20	4%	3.30	
Manual Wheelchair (non-resident)	3.00		0.00%	0.00	3.00	35%	4.00	7%	4.30	4%	4.50	
Wheelchair Hire - per day	5.00		0.00%	0.00	5.00	35%	6.00	7%	6.40	4%	6.70	
Wheelchair Hire - per week	20.00		0.00%	0.00	20.00	25%	25.00	7%	26.80	4%	27.90	
Wheelchair Hire - per month	70.00		0.00%	0.00	70.00	20%	80.00	7%	85.60	4%	89.00	

COST CENTRES

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REDDITCH BOROUGH COUNCIL

Environmental

0

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease £	Proposed charge from 2022 £	Increase 23/24	Charge for 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025
Bulky Household Waste								
The Bulky Service operates based on a standard unit price based on size and weight, with collection from the boundary of the property with the public highway. 1 Unit is equivalent to an under unit appliance, and this measure is multiplied up for multiple or larger items and items that cannot be lifted by two people will need to be quoted seperately.								
Bulky collection - per single unit*	9.00	5.56%	0.50	9.50	Full cost	£9.50/Unit	Full cost	£9.50/Unit
*Dependant on size, these items charged for as a multiple of units. Items that are classed by WCC as non domestic waste	Quotation							
Items not on the boundary of the property	Quotation							
Mechanically Sweep Private Road / Car Park - HGV Sweeper per Hour	50.00	0.00%	0.00	50.00	10%	58.90	4%	61.30
Garden Waste Collection Service - new charge	46.00	0.00%	0.00	46.00	10%	60.00	4%	62.40
Garden Waste Set up fee - new charge	20.00	0.00%	0.00	20.00	10%	20.00	4%	20.80
Re-issue of service - new charge	40.00	0.00%	0.00	40.00	10%	50.00	4%	52.00
MOT								
Class 4 (car)	Set by VOSA			Set by VOSA	Stat	Set by VOSA	Stat	Set by VOSA
Class 7 (van)	Set by VOSA			Set by VOSA	Stat	Set by VOSA	Stat	Set by VOSA
Class 5 vl (minibus)	Set by VOSA			Set by VOSA	Stat	Set by VOSA	Stat	Set by VOSA
VOSA have yet to set a revised charge. Council have agreed that the workshop can increase fee in line with VOSA charges (rounded down to the nearest whole £) as VOSA change them.								
Crematorium/Cemetery								
adjustment facility delegated to Bereavement Services Manager or Head of Service to allow for supplier increases such as utilities or memorial suppliers etc								
Interment								
Full earth interment under 1 year (non resident only)	0.00	0.00%	0.00	0.00				
Full earth interment under 1 year (Redditch resident)	No Charge			No Charge				
Interment 1 year to 17 (inc) years (non resident only)	0.00	0.00%	0.00	0.00				
Interment 1 year to 17 years (inc) (Redditch Resident)	No Charge			No Charge				
Interment 18 years and over*								
Single Depth	649.00	5.00%	32.50	681.50	10%	802.10	4%	834.00
Double Depth	649.00	5.00%	32.50	681.50	10%	802.10	16%	934.00

Interment of cremated remains *	216.00	5.00%	10.80	226.80	10%	266.90	4%	278.00
Interment of cremated remains - non resident under 18 years	No Charge			No Charge				
Interment of cremated remains (Redditch Resident under 18 years only)	No Charge			No Charge				
Scattering cremated remains in grave or in rose/memorial garden (roll)	90.00	5.00%	4.50	94.50	10%	111.20	4%	116.00
Concrete Burial chambers							New	650.00
Charges for Burials								
Exclusive Right of Burial for 75 years								
In adult size grave	1,634.00	5.00%	81.70	1,715.70	10%	2,019.40	4%	2,100.00
In babies grave	281.00	5.00%	14.10	295.10	10%	347.30	4%	361.00
In child's grave (4 x 2)	299.00	5.00%	15.00	314.00	10%	369.60	4%	384.00
In ashes grave	625.00	5.00%	31.30	656.30	10%	772.50	4%	803.00
Extending Rights in existing grave for 25 years								
In existing full earth grave	466.00	5.00%	23.30	489.30	10%	575.90	4%	599.00
In child's grave	99.00	5.00%	5.00	104.00	10%	122.40	4%	127.00
In ashes grave	182.00	5.00%	9.10	191.10	10%	224.90	4%	234.00
Assignment / Transfer of Exclusive Right	106.00	5.00%	5.30	111.30	10%	131.00	4%	136.00
Certified copy of entry in Register of Burials	23.00	5.00%	1.20	24.20	10%	28.50	4%	30.00
Disinterment of Remains - Cremated Remains	568.00	5.00%	28.40	596.40	10%	702.00	4%	730.00
Cemetery Memorials								
Memorial application administration fee	106.00	5.00%	5.30	111.30	10%	131.00	4%	136.00
Cremation related fees								
Direct Cremation 18+ years	434.00	5.00%	21.70	455.70	10%	536.40	4%	400.00
Cremation 17 years and under	No Fee			No Fee		No Fee		No Fee
Cremation 18+ years 09:00am and 09:30am	577.00	5.00%	28.90	605.90	10%	713.10	4%	740.00
Cremation 18+ years 10:15am onwards	746.00	5.00%	37.30	783.30	10%	921.90	4%	922.00
None Resident Cremation Fees								
Cremation 18+ years 9:00 am ans 09:30am	677.00	5.01%	33.90	710.90	10%	836.70	4%	scrap
Cremation 18+ years 10:30am onwards	846.00	5.00%	42.30	888.30	10%	1,045.50	4%	scrap
Scattering of ashes from other Crematoria	64.00	5.00%	3.20	67.20	10%	79.10	4%	82.00
Certified extract from Register of Cremations	23.00	5.00%	1.20	24.20	10%	28.50	4%	29.00
Replacement certificate of cremation	12.00	5.00%	0.60	12.60	10%	14.80	4%	15.00
Organist's fee	58.00	5.00%	2.90	60.90	10%	71.70	4%	75.00
Extra Service Time in Chapel	181.00	5.00%	9.10	190.10	10%	223.70	4%	233.00
Use of chapel for burial service of child 16 or under (not RBC Cemeteries)	251.00	5.00%	12.60	263.60	10%	310.30	4%	324.00
Use of Chapel for burial service (RBC Cemeteries)	181.00	5.00%	9.10	190.10	10%	223.70	4%	233.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 9.00 am a	577.00	5.00%	28.90	605.90	10%	713.10	4%	742.00
Use of Chapel for burial/ memorial service (not RBC Cemetery) 10:15am c	746.00	5.00%	37.30	783.30	10%	921.90	4%	959.00
Use of chapel for burial service of child 16 or under (RBC Cemeteries)	84.00	5.00%	4.20	88.20	10%	103.80	4%	108.00
Late arrival at Crematorium (only if service runs into next time slot)	181.00	5.00%	9.10	190.10	10%	223.70	4%	234.00
Cremation of a body part where the original cremation was elsewhere -	168.00	5.00%	8.40	176.40	10%	207.60	4%	216.00
Caskets								
Wooden cremated remains casket	119.00	5.00%	6.00	125.00	10%	147.10	4%	153.00
Chapel music additional options								
Webcast of Chapel Service inc VAT	88.00	5.00%	4.40	92.40	10%	108.80	4%	113.00
Webcast Live & 28 Day view inc downloadable version inc VAT	50.00	5.00%	2.50	52.50	10%	61.80	4%	64.00
Keepsake copy of Webcast (DVD/USB) inc VAT	74.00	5.00%	3.70	77.70	10%	91.50	4%	95.00
Single Photo inc VAT	27.00	5.00%	1.40	28.40	10%	33.40	4%	35.00
Slideshow (up to 25 photos) inc VAT	75.00	5.00%	3.80	78.80	10%	92.70	4%	96.00
Pro Tribute (up to 25 photos set to music) inc VAT	99.00	5.00%	5.00	104.00	10%	122.40	4%	127.00
Family made video for checking inc VAT	24.00	5.00%	1.20	25.20	10%	29.70	4%	31.00

Keepsake copy of Pro Tribute (DVD/USB/Downloadable) inc VAT	30.00	5.00%	1.50	31.50	10%	37.10	4%	39.00	
Additional physical copies (DVD/USB) inc VAT	44.00	5.00%	2.20	46.20	10%	54.40	4%	57.00	
Each extra 25 photos inc VAT	38.00	5.00%	1.90	39.90	10%	47.00	4%	49.00	
Extra work (such as adding videos to pro tribute) inc VAT	38.00	5.00%	1.90	39.90	10%	47.00	4%	49.00	
Administration for first visual tribute in a service - new charge	24.00	0.00%	-24.00	0.00					
Administration for additional visual tributes in same service - new charge	12.00	0.00%	-12.00	0.00				FOC	
Visual tribute cost per photograph - new charge	3.00	0.00%	-3.00	0.00				21.00	
Visual tribute cost per minute of video - new charge	6.00	0.00%	-6.00	0.00					
Visual tribute(s) only provided on USB - new charge	30.00	0.00%	-30.00	0.00				92.00	
CD of Chapel Service	61.00	0.00%	-61.00	0.00				92.00	
Additional copies of CD of chapel service - new charge	38.00	0.00%	-38.00	0.00				34.00	
DVD of Chapel Service	74.00	0.00%	-74.00	0.00				92.00	
Additional copies of DVD of chapel service - new charge	44.00	0.00%	-44.00	0.00				34.00	
Visual tribute(s) added to DVD / USB recording of service - new charge	24.00	0.00%	-24.00	0.00					
Webcast of Chapel Service	88.00	0.00%	-88.00	0.00				62.00	
Memorials									
Book of Remembrance - Name + 1 line	94.00	5.00%	4.70	98.70	10%	116.20	4%	121.00	
Each additional line in the Book	35.00	5.00%	1.80	36.80	10%	43.30	4%	45.00	
Miniature Book of Remembrance - Name + 1 line	83.00	5.00%	4.20	87.20	10%	102.60	4%	107.00	
Remembrance Card - Name + 1 line	41.00	5.00%	2.10	43.10	10%	50.70	4%	53.00	
Additional lines in miniature and cards	29.00	5.00%	1.50	30.50	10%	35.90	4%	37.00	
Crests - Floral depiction	59.00	5.00%	3.00	62.00	10%	73.00	4%	76.00	
- Badge or other	71.00	5.00%	3.60	74.60	10%	87.80	4%	91.00	
Bench with 10 year lease & top rail engraving (max 40 letters) -	880.00	35.00%	308.00	1,188.00	10%	1,398.30	4%	1,454.00	
Bench with 10 year lease & standard silver plaque (max 60 letters) -	837.00	35.01%	293.00	1,130.00	10%	1,330.00	4%	1,383.00	
Bench replacement plaque - £110.00	121.00	35.04%	42.40	163.40	10%	192.30	4%	200.00	
Wall Plaques – Internal									
Indoor single (12" x 3") - 5 year lease	200.00	5.00%	10.00	210.00	10%	247.20	4%	257.00	
Indoor single (12" x 3") - 10 year lease	318.00	5.00%	15.90	333.90	10%	393.00	4%	409.00	
Indoor single (12" x 3") - 20 year lease	436.00	5.00%	21.80	457.80	10%	538.80	4%	560.00	
Indoor double (12" x 6") - 5 year lease	318.00	5.00%	15.90	333.90	10%	393.00	4%	409.00	
Indoor double (12" x 6") - 10 year lease	436.00	5.00%	21.80	457.80	10%	538.80	4%	560.00	
Indoor double (12" x 6") - 20 year lease	554.00	5.00%	27.70	581.70	10%	684.70	4%	712.00	
Outdoor Wall Plaques									
5 year lease	224.00	5.00%	11.20	235.20	10%	276.80	4%	288.00	
10 year lease	342.00	5.00%	17.10	359.10	10%	422.70	4%	440.00	
20 year lease	459.00	5.00%	23.00	482.00	10%	567.30	4%	590.00	
Photo or motif	188.00	5.00%	9.40	197.40	10%	232.30	4%	242.00	
Bird Bath Memorial									
5 year lease									
Size 1 - small	212.00	5.00%	10.60	222.60	10%	262.00	4%	273.00	
Size 2	236.00	5.00%	11.80	247.80	10%	291.70	4%	303.00	
Size 3	260.00	5.00%	13.00	273.00	10%	321.30	4%	334.00	
Size 4	283.00	5.00%	14.20	297.20	10%	349.80	4%	364.00	
Size 5 - large	307.00	5.00%	15.40	322.40	10%	379.50	4%	395.00	
10 year lease									
Size 1 - small	330.00	5.00%	16.50	346.50	10%	407.80	4%	424.00	
Size 2	354.00	5.00%	17.70	371.70	10%	437.50	4%	455.00	
Size 3	378.00	5.00%	18.90	396.90	10%	467.20	4%	486.00	
Size 4	401.00	5.00%	20.10	421.10	10%	495.60	4%	515.00	
Size 5 - large	423.00	5.00%	21.20	444.20	10%	522.80	4%	544.00	
20 year lease									
Size 1 - small	448.00	5.00%	22.40	470.40	10%	553.70	4%	576.00	
Size 2	472.00	5.00%	23.60	495.60	10%	583.30	4%	607.00	

Size 3	496.00	5.00%	24.80	520.80	10%	613.00	4%	638.00
Size 4	519.00	5.00%	26.00	545.00	10%	641.50	4%	667.00
Size 5 - large	543.00	5.00%	27.20	570.20	10%	671.10	4%	698.00
Motif	118.00	5.00%	5.90	123.90	10%	145.80	4%	152.00
Barbican Memorial								
Inscribed tablet including 3 year lease	262.00	5.00%	13.10	275.10	10%	323.80	4%	337.00
Standard Motif	105.00	5.00%	5.30	110.30	10%	129.80	4%	135.00
Photo of 1 person	126.00	5.00%	6.30	132.30	10%	155.70	4%	162.00
Photo of 2 people	199.00	5.00%	10.00	209.00	10%	246.00	4%	256.00
Photo of 3 people	257.00	5.00%	12.90	269.90	10%	317.70	4%	330.00
Other items are available but quoted individually								
Additional inscription on plaque	147.00	5.00%	7.40	154.40	10%	181.70	4%	189.00
Memorial Plaque extension fee 5 years ONLY - Withdrawn	148.00			Not Applicable				
Indoor Memorial Tree								
Standard Leaf - 3 year lease - new charge	69.00	5.00%	3.50	72.50	10%	85.30	4%	89.00
Additional Leaves - new charge	48.00	5.00%	2.40	50.40	10%	59.30	4%	62.00
Memorial Vaults								
Double Unit - 20 year lease including first interment and casket	1,324.00	5.00%	66.20	1,390.20	10%	1,636.30	4%	1,702.00
2nd interment of remains including casket	182.00	5.00%	9.10	191.10	10%	224.90	4%	234.00
Inscribed tablet upto 80 letters	148.00	5.00%	7.40	155.40	10%	182.90	4%	190.00
Additional Letters (per letter)	4.20	5.00%	0.20	4.40	10%	5.20	4%	5.00
Standard Motif	106.00	5.00%	5.30	111.30	10%	131.00	4%	136.00
Photo of 1 person	127.00	5.00%	6.40	133.40	10%	157.00	4%	163.00
Photo of 2 people	201.00	5.00%	10.10	211.10	10%	248.50	4%	258.00
Photo of 3 people	259.00	5.00%	13.00	272.00	10%	320.10	4%	333.00
Other items are available but will be quoted individually	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	QUOTED INDIVIDUALLY	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
High Hedge Complaints	237.60	5.00%	11.90	249.50	10%	293.70	4%	305.00
Memorial Posts								
Memorial plaque - 3 year lease	254.00	5.00%	12.70	266.70	10%	313.90	4%	327.00
Motif	48.00	5.00%	2.40	50.40	10%	59.30	4%	62.00
Replacement Plaque	127.00	5.00%	6.40	133.40	10%	157.00	4%	163.00
Private Memorial Garden								
Including memorial - 20 year lease	1,694.00	5.00%	84.70	1,778.70	10%	2,093.50	4%	2,177.00
Purchase of memorial plaque (bronze)	191.00	5.00%	9.60	200.60	10%	236.10	4%	246.00
Road Closures	87.70	5.00%	4.40	92.10	10%	108.40	4%	113.00
Parking Fines PCN's On Street - statutory								
Set by Statute								
Certain Contraventions	70.00	0.00%	0.00	70.00	Stat	70.00	Stat	70.00
If paid within fourteen days	35.00	0.00%	0.00	35.00	Stat	35.00	Stat	35.00
Other Contraventions	50.00	0.00%	0.00	50.00	Stat	50.00	Stat	50.00
If paid within fourteen days	25.00	0.00%	0.00	25.00	Stat	25.00	Stat	25.00

These charges will increase if the charge remains unpaid after the 28 days given on the NTO (Notice to Owner)

Road Closures

New Charge - £80 per Road closure plus VAT

85.60

4%

89.00

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REDDITCH BOROUGH COUNCIL

Legal, Democratic and Property Services

Roundings to the nearest 10p.

COST CENTRES

Service Category	Charge 1st April 2021	% Change	Increase/decrease	Proposed charge from 2022	Increase 23/24	Charge 1st April 2023	Increase 24/5	Charge for 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025
	£		£	£		£				
Legal Costs										
Legal work - General hourly rate	146.80	6.00%	8.80	155.60	10%	171.16	7%	183.10	4%	190.40
Legal Consent - Admin Fee	26.10	6.00%	1.60	27.70	10%	30.47	7%	32.60	4%	33.90
Mortgage Redemption Fee	69.60	6.00%	4.20	73.80	10%	81.18	7%	86.90	4%	90.40
Second Mortgage questionnaire	47.80	6.00%	2.90	50.70	10%	55.77	7%	59.70	4%	62.10
Surrender of Garage Lease	79.50	6.00%	4.80	84.30	10%	92.73	7%	99.20	4%	103.20
Discount questionnaire	36.30	6.00%	2.20	38.50	10%	42.35	7%	45.30	4%	47.10
Leasehold Questionnaire	83.80	6.00%	5.00	88.80	10%	97.68	7%	104.50	4%	108.70
Notice of Postponement during Right to Buy	26.40	6.00%	1.60	28.00	10%	30.80	7%	33.00	4%	34.30
Notice of Postponement post Right to Buy	36.30	6.00%	2.20	38.50	10%	42.35	7%	45.30	4%	47.10
Re-mortgage	62.20	6.00%	3.70	65.90	10%	72.49	7%	77.60	4%	80.70
Consent for alterations to former Council house/flat	161.20	6.00%	9.70	170.90	10%	187.99	7%	201.10	4%	209.10
Retrospective Consent for alterations to former Council house/flat	201.60	6.00%	12.10	213.70	10%	235.07	7%	251.50	4%	261.60
Garden licence - initial administration fee (plus annual fee)	249.80	6.00%	15.00	264.80	10%	291.28	7%	311.70	4%	324.20
WayLeave Agreement	374.70	6.00%	22.50	397.20	10%	436.92	7%	467.50	4%	486.20
Deed of Grant/Easement	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Licence to Assign	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Rent Deposit Deed	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Authorised Guarantee Agreement	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Licence for Alterations	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Licence to Sub-let	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Deed of Variation	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Grant of Lease	531.10	6.00%	31.90	563.00	10%	619.30	7%	662.70	4%	689.20
* Extended Lease	531.10	6.00%	31.90	563.00	10%	619.30	7%	662.70	4%	689.20
* Deed of Surrender	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
* Please note that each document shall be charged for separately, except where one transaction involves more than two documents, in which case fees will be capped at £765.00										
Tenancy at Will	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
Renewal of Lease	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
Minor land sales - legal fees upto the value of £1,000	515.70	6.00%	30.90	546.60	10%	601.26	7%	643.30	4%	669.00
Major land sales - legal fees £10,000+ - 2.75% of the purchase price, with a minimum charge of £500	Fixed fee			Fixed fee		Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost
Major land sales - legal fees £50,000+ - 2.75% of the purchase price, with a minimum charge of £750	Fixed fee			Fixed fee		Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost
Deed of release of covenant - 1% of the release consideration with a minimum of £750	Fixed fee			Fixed fee		Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost
Footpath Diversion Orders	2,165.50	6.00%	129.90	2,295.40	10%	2,524.94	7%	2,701.70	4%	2,809.80
Freehold reversions - admin fee	392.70	6.00%	23.60	416.30	10%	457.93	7%	490.00	4%	509.60
Copy of lease (up to 25 pages)										
Copies of RTB service charges (up to last three years)										
Extra copies of valuation - S.125 Notice										
Section 106										
Private Owner	529.50	6.00%	31.80	561.30	10%	617.43	7%	660.70	4%	687.10
Each additional unit added (up to a maximum of £1,500) *	71.10	6.00%	4.30	75.40	10%	82.94	7%	88.70	4%	92.20
100% Affordable housing schemes	984.10	6.00%	59.00	1,043.10	10%	1,147.41	7%	1,227.70	4%	1,276.80
Deed of Variation **	374.00	6.00%	22.40	396.40	10%	436.04	7%	466.60	4%	485.30
Fee for agreeing a unilateral undertaking	374.00	6.00%	22.40	396.40	10%	436.04	7%	466.60	4%	485.30
LOCAL LAND CHARGES										
Search Type										
Official Certificate of Search (LLC1) only	29.20			Not Applicable						
CON29R Enquiries of Local Authority (2016)										
- Residential	111.60		0.00	111.60	10%	122.76	7%	131.40	4%	136.70
- Commercial	156.30		0.00	156.30	10%	171.93	7%	184.00	4%	191.40
Standard Search Fee: LLC1 and CON 29R combined										
- Residential	138.40			Not Applicable						
- Commercial	184.40			Not Applicable						

CON 290 Optional enquiries of Local Authority (2007)										
(Questions 5,6,8,9,11,15) per question	13.50	5.00%	0.70	14.20	10%	15.62	7%	16.70	4%	17.40
(Questions 7,10,12,13,14,16-21) per question	6.80	5.00%	0.30	7.10	10%	7.81	7%	8.40	4%	8.70
(Question 22)	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30	4%	36.70
(Question 4)	15.10		0.00	15.10	10%	16.61	7%	17.80	4%	18.50
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	52.70	5.00%	2.60	55.30	10%	60.83	7%	65.10	4%	67.70
Each additional parcel of land (LLC1 and CON29R)	24.70	5.00%	1.20	25.90	10%	28.49	7%	30.50	4%	31.70
Expedited (within 48 hrs)	33.70	5.00%	1.70	35.40	10%	38.94	7%	41.70	4%	43.40
Committee Room 1:										
4 hour minimum - Standard	58.52	5.00%	2.90	61.45	10%	67.60	7%	72.30	4%	75.20
Concession 25	43.91	5.00%	2.20	46.11	10%	50.72	7%	54.30	4%	56.50
Concession 50	29.26	5.00%	1.50	30.72	10%	33.79	7%	36.20	4%	37.60
Concession 75	14.66	5.00%	0.70	15.39	10%	16.93	7%	18.10	4%	18.80
8 hour minimum - daytime and/or evening	77.28	5.00%	3.90	81.14	10%	89.25	7%	95.50	4%	99.30
Concession 25	57.94	5.00%	2.90	60.84	10%	66.92	7%	71.60	4%	74.50
Concession 50	38.66	5.00%	1.90	40.59	10%	44.65	7%	47.80	4%	49.70
Concession 75	19.33	5.00%	1.00	20.30	10%	22.33	7%	23.90	4%	24.90
CIVIC SUITE COMMERCIAL CHARGES										
Committee Room 2/3:										
4 hour minimum - daytime	118.14	4.37%	5.20	123.30	10%	135.63	7%	145.10	4%	150.90
Concession 25	88.62	4.27%	3.80	92.40	10%	101.64	7%	108.80	4%	113.20
Concession 50	59.10	4.23%	2.50	61.60	10%	67.76	7%	72.50	4%	75.40
Concession 75	29.52	4.34%	1.30	30.80	10%	33.88	7%	36.30	4%	37.80
8 hour minimum - daytime and/or evening	167.63	4.40%	7.40	175.00	10%	192.50	7%	206.00	4%	214.20
Concession 25	125.70	4.14%	5.20	130.90	10%	143.99	7%	154.10	4%	160.30
Concession 50	83.78	4.44%	3.70	87.50	10%	96.25	7%	103.00	4%	107.10
Concession 75	41.92	4.25%	1.80	43.70	10%	48.07	7%	51.40	4%	53.50
Council Chamber:										
4 hour minimum - daytime	162.74	4.34%	7.10	169.80	10%	186.78	7%	199.90	4%	207.90
Concession 25	122.04	4.06%	5.00	127.00	10%	139.70	7%	149.50	4%	155.50
Concession 50	81.35	4.36%	3.60	84.90	10%	93.39	7%	99.90	4%	103.90
Concession 75	40.70	4.18%	1.70	42.40	10%	46.64	7%	49.90	4%	51.90
8 hour minimum - daytime and/or evening	265.86	4.19%	11.10	277.00	10%	304.70	7%	326.00	4%	339.00
Concession 25	199.41	4.31%	8.60	208.00	10%	228.80	7%	244.80	4%	254.60
Concession 50	132.96	4.17%	5.50	138.50	10%	152.35	7%	163.00	4%	169.50
Concession 75	66.45	4.29%	2.80	69.30	10%	76.23	7%	81.60	4%	84.90
Full Civic Suite: Monday to Saturday (including servery)										
4 hour minimum - daytime	265.86	4.19%	11.10	277.00	10%	304.70	7%	326.00	4%	339.00
Concession 25	199.41	4.31%	8.60	208.00	10%	228.80	7%	244.80	4%	254.60
Concession 50	132.96	4.17%	5.50	138.50	10%	152.35	7%	163.00	4%	169.50
Concession 75	66.45	4.29%	2.80	69.30	10%	76.23	7%	81.60	4%	84.90
8 hour minimum - daytime and/or evening	482.66	4.32%	20.80	503.50	10%	553.85	7%	592.60	4%	616.30
Concession 25	362.00	4.14%	15.00	377.00	10%	414.70	7%	443.70	4%	461.40
Concession 50	241.33	4.21%	10.20	251.50	10%	276.65	7%	296.00	4%	307.80
Concession 75	120.67	4.25%	5.10	125.80	10%	138.38	7%	148.10	4%	154.00
Full Civic Suite: Sunday - exceptional (including servery)										
4 hour minimum - daytime	302.23	4.23%	12.80	315.00	10%	346.50	7%	370.80	4%	385.60
Concession 25	226.70	4.32%	9.80	236.50	10%	260.15	7%	278.40	4%	289.50
Concession 50	151.11	4.29%	6.50	157.60	10%	173.36	7%	185.50	4%	192.90
Concession 75	75.58	4.26%	3.20	78.80	10%	86.68	7%	92.70	4%	96.40
8 hour minimum - daytime and/or evening	549.88	4.20%	23.10	573.00	10%	630.30	7%	674.40	4%	701.40
Concession 25	412.44	4.26%	17.60	430.00	10%	473.00	7%	506.10	4%	526.30
Concession 50	274.94	4.20%	11.60	286.50	10%	315.15	7%	337.20	4%	350.70
Concession 75	137.50	4.36%	6.00	143.50	10%	157.85	7%	168.90	4%	175.70
CIVIC SUITE COMMERCIAL CHARGES										

Equipment Hire											
OHP/Screen	23.82	4.32%	1.00	24.85	10%	27.34	7%	29.20	4%	30.40	
TV/Video	23.82	4.32%	1.00	24.85	10%	27.34	7%	29.20	4%	30.40	
Conferencing Sound System	23.82	4.32%	1.00	24.85	10%	27.34	7%	29.20	4%	30.40	
Flipchart stand											
4 hour minimum - daytime	7.91	4.30%	0.30	8.25	10%	9.08	7%	9.70	4%	10.10	
8 hour minimum - daytime and/or evening	9.03	4.10%	0.40	9.40	10%	10.34	7%	11.10	4%	11.50	
Other Fees											
Security	250.51	4.19%	10.50	261.00	10%	287.10	7%	307.20	4%	319.50	
Retainer											
CIVIC SUITE - REFRESHMENT CHARGES											
Teas and Coffees	1.12	7.14%	0.10	1.20	10%	1.32	7%	1.40	4%	1.50	
Commercial - per cup											
Learning online											
Personal Development											
Unemployed											
Maths *	FREE			FREE							
English *	FREE			FREE							
*Must demonstrate a need after initial assessment.											
Employed											
Maths *	FREE			FREE							
English *	FREE			FREE							
*Must demonstrate a need after initial assessment.											
IA Eligibility											
IA Not Eligible **	350.00	0.00%	0.00	350.00	10%	385.00	7%	412.00	4%	428.50	
*Must demonstrate a need after initial assessment.	350.00	0.00%	0.00	350.00	10%	385.00	7%	412.00	4%	428.50	
**When the IA shows you are working above Level 2 and therefore not eligible for government funding but wish to gain a recognised qualification.											
[Full course includes OCR registration, online materials, offline resources, practice papers, tests & certification]											
Computer Courses											
Full Awards [Full course includes BCS registration, online materials, offline resources, practice papers, tests & certification]											
Unemployed											
BCS IT Level 1 (ECDL) (3 units)	300.00	0.00%	0.00	300.00	10%	330.00	7%	353.10	4%	367.20	
BCS Level 2 (ECDL Extra) 4 units	360.00	0.00%	0.00	360.00	10%	396.00	7%	423.70	4%	440.60	
Employed											
BCS IT Level 1 (ECDL) (3 units)	300.00	0.00%	0.00	300.00	10%	330.00	7%	353.10	4%	367.20	
BCS Level 2 (ECDL Extra) 4 units	360.00	0.00%	0.00	360.00	10%	396.00	7%	423.70	4%	440.60	
Testing only option [Testing only option includes BCS Registration, 4 tests and certification]											
Unemployed											
Tests only	n/a			n/a							
Practice papers & tests only	n/a			n/a							
Resits	n/a			n/a							
Unemployed - no benefits not seeking work											
Tests only	200.00	0.00%	0.00	200.00	10%	220.00	7%	235.40	4%	244.80	
Practice papers & tests only	240.00	0.00%	0.00	240.00	10%	264.00	7%	282.50	4%	293.80	
Resits	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30	4%	36.70	
Employed - Less than 16 hours											
Tests only	n/a			n/a							
Practice papers & tests only	n/a			n/a							
Resits	n/a			n/a							
Employed											
Tests only	200.00	0.00%	0.00	200.00	10%	220.00	7%	235.40	4%	244.80	
Practice papers & tests only	240.00	0.00%	0.00	240.00	10%	264.00	7%	282.50	4%	293.80	
Resits	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30	4%	36.70	
Single Awards 1 unit only [includes BCS registration, online materials, offline resources, practice papers, test certification]											
Unemployed											
Word Processing	n/a			n/a							
Spreadsheets	n/a			n/a							
Presentations (PowerPoint)	n/a			n/a							
Improving productivity	n/a			n/a							
Unemployed - no benefits not seeking work											

Word Processing	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Spreadsheets	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Presentations (PowerPoint)	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Improving productivity	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Employed										
Word Processing	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Spreadsheets	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Presentations (PowerPoint)	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Improving productivity	80.00	0.00%	0.00	80.00	10%	88.00	7%	94.20	4%	98.00
Testing only option Per module [Testing only option includes BCS Registration, 1 test and certification]										
Unemployed										
Tests only	n/a			n/a						
Practice papers & tests only	n/a			n/a						
Results	n/a			n/a						
Unemployed - no benefits not seeking work										
Tests only	50.00	0.00%	0.00	50.00	10%	55.00	7%	58.90	4%	61.30
Practice papers & tests only	60.00	0.00%	0.00	60.00	10%	66.00	7%	70.60	4%	73.40
Results	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30	4%	36.70
Employed										
Tests only	50.00	0.00%	0.00	50.00	10%	55.00	7%	58.90	4%	61.30
Practice papers & tests only	60.00	0.00%	0.00	60.00	10%	66.00	7%	70.60	4%	73.40
Results	30.00	0.00%	0.00	30.00	10%	33.00	7%	35.30	4%	36.70

Enrolments and testing can only be carried out at our registered training centre (Greenlands Business Centre, Redditch, Worcestershire B98 7HD).

You must be able to provide proof of ID in the form of a current passport or driving licence or two forms of ID that show your current address. To be eligible for free courses you must show proof of eligibility if self-declaring.

To sign up for a course call or email us to arrange a date and time to meet and set up the initial assessments.

Enrolments need to be done in the Centre because of the need for I.D. checks, however the initial assessments and learning can take place from home.

Contact details for further information: Learningonline - Redditch 01527 524762

Email: learningonline@redditchbc.gov.uk

<u>Property Services</u>										
Minor Land Sales Request for Information	52.90	36.11%	19.10	72.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Minor Land Sales Full Application	387.35	27.02%	104.70	492.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Advertising - Estimated Fee	657.30	0.00%	-657.30	0.00						
Advertising - Estimated Fee per Advert (new charge based on cost per advert)	NEW			360.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Surveyors Fees - Estimated Fee	528.25	0.00%	-528.30	0.00						
Surveyors Fees - Estimated Fee (new charge based on an hourly cost)	NEW			90.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery

BUILDING CONTROL - VAT AT 20%

4 You have to pay VAT for all local authority Building Regulation charges, except for the regularisation charge. VAT is included in the attached fees.

Service Category	Charge 1st April 2021 £	% Change	Increase/ decrease £	Proposed charge from 2022 £	Increase 23/24	Charge 1st April 2023 £	Increase 24/5	Charge for 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025
TABLE A: STANDARD CHARGES FOR THE CREATION OR CONVERSION TO NEW HOUSING 1,2,3 or More Properties:										
Application	Please Ring for Quote			Please Ring for Quote	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	Please Ring for Quote			Please Ring for Quote	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
TABLE B: Domestic Extensions and alterations to a Single Building (please contact us)										
Application	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Additional Garage Conversion to habitable room	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Application	375.00	0.00%	0.00	375.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	450.00	0.00%	0.00	450.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Additional Extension project Consolidated to just the Table B heading (delete)	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Application	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Additional All other extensions Consolidated to just the Table B heading (delete)	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Loft Conversions Consolidated to just the Table B heading (delete)	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Detached garage over Consolidated to just the Table B heading (delete)	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Electrical works by non-qualified electrician	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Application	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Renovation of thermal element	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Application	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	Please Contact Us			Please Contact Us	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Installing steel beam(s) within an existing house					Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Application	225.00	0.00%	0.00	225.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	270.00	0.00%	0.00	270.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Window replacment					Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Application	225.00	0.00%	0.00	225.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	270.00	0.00%	0.00	270.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Installing a new boiler or wood burner etc.					Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Application	440.00	0.00%	0.00	440.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Regularisation	530.00	0.00%	0.00	530.00	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
TABLE C: All Other works - Alterations and new build										
£0 +	Please Contact Us			Please Contact Us						
<p>For Office or shop fit outs, installation of a mezzanine floor and all other work where the estimated cost exceeds £50,000, please contact the Building Control Office on 01527 881402 for a competitive quote</p> <p>These charges have been set on the following basis:</p> <p>1. That the building work does not consist of, or include innovative or high risk construction techniques and / or duration of the building work from commencement to completion does not exceed 12 months</p> <p>2. That the design and building work is undertaken by a person or company that is competent to carry out the relevant design and building work. If they are not, the building control service may impose supplementary charges.</p> <p>Building Control – Supplementary Charges</p> <p>If you are selling a property that has been extended or altered, you need to provide evidence to prospective purchasers that any relevant building work has been inspected and approved by a Building Control Body. That evidence is in the form of a Building Regulations Completion / Final Certificate and / or an Approval or Initial Notice Legal entitlement to a Completion Certificate is subject to conditions. In cases where the Council is not told that building work is completed, or the building is occupied without addressing outstanding Building Regulation matters, a certificate is not issued. Despite the best efforts of the Council's Building Control Surveyors, many home Other charges are payable where we are asked to withdraw a Building Regulations application and refund fees, or asked to re-direct inspection fee invoices. Fees are payable in cleared funds before the release of any authorised documents or other actions listed below.</p>										
ARCHIVED APPLICATIONS										
Process request to re-open archived building control file, resolve case and issue completion certificate	55.40	0.00%	0.00	55.40	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Each visit to site in connection with resolving archived building control cases	72.30	0.00%	0.00	72.30	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
WITHDRAWN APPLICATIONS										
Process request	55.40	0.00%	0.00	55.40	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
With additional fees of.....										
Withdraw Building Notice application where no inspections have taken place	refund submitted fee less admin fee			refund submitted fee less admin fee	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Withdraw Building Notice application where inspections have taken place	refund less admin fee less £72.30 per visit made			refund less admin fee less £72.30 per visit made	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery

Withdrawn Full Plans application without plans being checked or any site inspections being made	refund submitted fee less any inspection fee made			refund submitted fee less any inspection fee made	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Withdraw Full Plans application after plan check but before any inspections on site	refund submitted fee less admin fee less plan check fee			refund submitted fee less admin fee less plan check fee	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Withdraw Full Plans application after plan check and after site inspections made	refund submitted fee less plan fee less £72.30 for each inspection made			refund submitted fee less plan fee less £72.30 for each inspection made	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
RE-DIRECT INSPECTION FEES / ISSUE COPY DOCUMENTS Process request to re-invoice inspection fee to new addressee or issue copies of previously issued Completion Certificates, Plans Approval Notices or Building Notice acceptances.	55.40	0.00%	0.00	55.40	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Optional Consultancy Services	Please Contact Us			Please Contact Us						
Charges note										
Under the Building (Local Authority Charges) Regulations 2010 local authority building control is not permitted to make a profit or loss. The service is to ensure full cost recovery and no more. Any surplus or loss made against expenditure budgets is to be offset against the following years fees and										
DEVELOPMENT MANAGEMENT										
Pre Application Fee										
Residential Development/ Development Site Area/Proposed Gross Floor Area										
Householder Development	103.00	5.83%	6.00	109.00						
1* Dwelling	222.00	5.41%	12.00	234.00	10%	119.90	7%	128.30	4%	133.40
2 - 4 Dwellings	333.00	5.11%	17.00	350.00	10%	257.40	7%	275.40	4%	286.40
5 - 9 Dwellings	666.00	5.11%	34.00	700.00	10%	385.00	7%	412.00	4%	428.50
10 - 49 Dwellings	1,333.00	5.03%	67.00	1,400.00	10%	770.00	7%	823.90	4%	856.90
50 - 99 Dwellings	2,443.00	5.03%	123.00	2,566.00	10%	1,540.00	7%	1,647.80	4%	1,713.70
100 - 199 Dwellings	3,333.00	5.01%	167.00	3,500.00	10%	2,822.60	7%	3,020.20	4%	3,141.00
200+ Dwellings	4,443.00	5.00%	222.00	4,665.00	10%	3,850.00	7%	4,119.50	4%	4,284.30
* includes one-for-one replacements					10%	5,131.50	7%	5,490.70	4%	5,710.30
Non-residential development (floor space)										
Floor area is measured externally										
Less than 500sqm	308.00	5.19%	16.00	324.00	10%	356.40	7%	381.30	4%	396.60
500 - 999sqm	556.00	5.04%	28.00	584.00	10%	642.40	7%	687.40	4%	714.90
1000 - 1999sqm	1,111.00	5.04%	56.00	1,167.00	10%	1,283.70	7%	1,373.60	4%	1,428.50
2000 - 4999sqm	2,221.00	5.00%	111.00	2,332.00	10%	2,565.20	7%	2,744.80	4%	2,854.60
5000 - 9999sqm	2,777.00	5.01%	139.00	2,916.00	10%	3,207.60	7%	3,432.10	4%	3,569.40
10,000sqm or greater	3,333.00	5.01%	167.00	3,500.00	10%	3,850.00	7%	4,119.50	4%	4,284.30
Non-residential development (site area) where no building operations are proposed										
Less than 0.5ha	334.00	5.09%	17.00	351.00	10%	386.10	7%	413.10	4%	429.60
0.5 - 0.99ha	666.00	5.11%	34.00	700.00	10%	770.00	7%	823.90	4%	856.90
1 - 1.25ha	1,111.00	5.04%	56.00	1,167.00	10%	1,283.70	7%	1,373.60	4%	1,428.50
1.26 - 2ha	2,221.00	5.00%	111.00	2,332.00	10%	2,565.20	7%	2,744.80	4%	2,854.60
2ha or greater	3,333.00	5.01%	167.00	3,500.00	10%	3,850.00	7%	4,119.50	4%	4,284.30
Variation/removal of conditions and engineering operations (flat fee)	205.00	5.37%	11.00	216.00	10%	0.00	7%	0.00	4%	0.00
					10%	237.60	7%	254.20	4%	264.40
Recovering Costs for seeking specialist advice in connection with Planning proposals	Full recovery cost			Full recovery cost	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Monitoring Fees to be applied to Planning Obligations										
Obligations where the Council is the recipient										
All contributions (financial or non-monetary) - PER OBLIGATION	298.00	5.03%	15.00	313.00	10%	344.30	7%	368.40	4%	383.10
Pre-commencement trigger - PER OBLIGATION	103.00	5.83%	6.00	109.00	10%	119.90	7%	128.30	4%	133.40
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	154.00	5.19%	8.00	162.00	10%	178.20	7%	190.70	4%	198.30
Other obligations (eg. Occupation restrictions or removal of Permitted Development rights) - PER CLAUSE	123.00	5.69%	7.00	130.00	10%	143.00	7%	153.00	4%	159.10
Obligations for another signatory (eg. Worcestershire County Council)										
All contributions (financial or non-monetary) - PER OBLIGATION	180.00	5.00%	9.00	189.00	10%	207.90	7%	222.50	4%	231.40
Pre-commencement trigger - PER OBLIGATION	62.00	6.45%	4.00	66.00	10%	72.60	7%	77.70	4%	80.80
Other Triggers (Phased Payments/Provision of Infrastructure) - PER TRIGGER POINT	92.00	5.43%	5.00	97.00	10%	106.70	7%	114.20	4%	118.90
Ongoing Monitoring of large sites	410.00	5.12%	21.00	431.00	10%	0.00	7%	0.00	4%	0.00
					10%	474.10	7%	507.30	4%	527.60
Fee Concessions										
Business Centres										
Secretarial										
- minimum charge	12.00	5.00%	0.60	12.60	10%	13.86	7%	14.80	4%	15.40

- charge per hour	14.40	5.00%	0.70	15.10	10%	16.61	7%	17.80	4%	18.50
Postal Address Facility - per month										
Telephone Divert:	47.00	0.00%	0.00	47.00	10%	51.70	7%	55.30	4%	57.50
Normal - per quarter	120.20	0.00%	0.00	120.20	10%	132.22	7%	141.50	4%	147.20
Gold - per quarter	227.30	0.00%	0.00	227.30	10%	250.03	7%	267.50	4%	278.20
Photocopying:										
A4 single side	0.12	8.33%	0.01	0.13	10%	0.14	7%	0.20	4%	0.20
A4 double side	0.24	8.33%	0.02	0.26	10%	0.29	7%	0.30	4%	0.30
A3 single side	0.30	6.67%	0.02	0.32	10%	0.35	7%	0.40	4%	0.40
A3 double side	0.30	113.33%	0.30	0.60	10%	0.66	7%	0.70	4%	0.70
Photocopying:										
A4 single side - non tenants	0.20	5.00%	0.00	0.20	10%	0.22	7%	0.20	4%	0.20
Conference Room (per hour):										
Greenlands Tenants	12.10	4.96%	0.60	12.70	10%	13.97	7%	14.90	4%	15.50
Greenlands Non Tenants	24.00	5.00%	1.20	25.20	10%	27.72	7%	29.70	4%	30.90
Heming Rd (monthly charge):										
Unit 1	288.60	5.00%	0.00	288.60	10%	317.46	7%	339.70	4%	353.30
Unit 2	493.80	4.96%	0.00	493.80	10%	543.18	7%	581.20	4%	604.40
Units 3-6	410.40	5.00%	0.00	410.40	10%	451.44	7%	483.00	4%	502.30
Unit 7	435.40	5.00%	0.00	435.40	10%	478.94	7%	512.50	4%	533.00
Units 8-19	278.10	5.00%	0.00	278.10	10%	305.91	7%	327.30	4%	340.40
Units 20-28	410.40	5.00%	0.00	410.40	10%	451.44	7%	483.00	4%	502.30
Unit 29a	128.40	5.00%	0.00	128.40	10%	141.24	7%	151.10	4%	157.10
Unit 29c	196.10	5.00%	0.00	196.10	10%	215.71	7%	230.80	4%	240.00
Unit 29b	222.00	5.00%	0.00	222.00	10%	244.20	7%	261.30	4%	271.80
Greenlands (monthly charge):										
Unit 1 Ground Floor Suited Office	994.40	0.00%	0.00	994.40	10%	1,093.84	7%	1,170.40	4%	1,217.20
Unit 2 First Office	287.40	0.00%	0.00	287.40	10%	316.14	7%	338.30	4%	351.80
Unit 3 Ground Floor Office	1,272.40	0.00%	0.00	1,272.40	10%	1,399.64	7%	1,497.60	4%	1,557.50
Unit 4 Ground Floor Office	1,017.90	0.00%	0.00	1,017.90	10%	1,119.69	7%	1,198.10	4%	1,246.00
Unit 5 First Floor Office	278.00	0.00%	0.00	278.00	10%	305.80	7%	327.20	4%	340.30
Unit 6 First Floor Office	294.40	0.00%	0.00	294.40	10%	323.84	7%	346.50	4%	360.40
Unit 7 Ground Floor Office	701.90	0.00%	0.00	701.90	10%	772.09	7%	826.10	4%	859.10
Unit 8 Ground Floor Office	690.20	0.00%	0.00	690.20	10%	759.22	7%	812.40	4%	844.90
Unit 9 Ground Floor Office	1,270.30	0.00%	0.00	1,270.30	10%	1,397.33	7%	1,495.10	4%	1,554.90
Unit 10 First Office	353.30	0.00%	0.00	353.30	10%	388.63	7%	415.80	4%	432.40
Units 11 & 12 First Floor Office	313.30	0.00%	0.00	313.30	10%	344.63	7%	368.80	4%	383.60
Unit 13 Ground Floor Office	400.40	0.00%	0.00	400.40	10%	440.44	7%	471.30	4%	490.20
Unit 14 First Floor Office	765.50	0.00%	0.00	765.50	10%	842.05	7%	901.00	4%	937.00
Unit 15 First Floor Office	765.50	0.00%	0.00	765.50	10%	842.05	7%	901.00	4%	937.00
Unit 16 First Floor Office	683.10	0.00%	0.00	683.10	10%	751.41	7%	804.00	4%	836.20
Unit 17 First Floor Office	383.90	0.00%	0.00	383.90	10%	422.29	7%	451.90	4%	470.00
Unit 18 First Floor Office	383.90	0.00%	0.00	383.90	10%	422.29	7%	451.90	4%	470.00
Unit 19 First Floor Office	581.80	0.00%	0.00	581.80	10%	639.98	7%	684.80	4%	712.20
Unit 20 First Floor Office	567.70	0.00%	0.00	567.70	10%	624.47	7%	668.20	4%	694.90
Unit 21 First Floor Office	1,283.10	0.00%	0.00	1,283.10	10%	1,411.41	7%	1,510.20	4%	1,570.60
Units 22 & 23 First Floor Office	275.60	0.00%	0.00	275.60	10%	303.16	7%	324.40	4%	337.40
Unit 24 First Floor Office	294.40	0.00%	0.00	294.40	10%	323.84	7%	346.50	4%	360.40
Unit 25 First Floor Office	308.60	0.00%	0.00	308.60	10%	339.46	7%	363.20	4%	377.70
Unit 26 First Floor Office	381.60	0.00%	0.00	381.60	10%	419.76	7%	449.10	4%	467.10
Unit 27 First Floor Office	254.40	0.00%	0.00	254.40	10%	279.84	7%	299.40	4%	311.40
Unit 28 First Floor Office	713.70	0.00%	0.00	713.70	10%	785.07	7%	840.00	4%	873.50
Unit 29 First Floor Office	685.50	0.00%	0.00	685.50	10%	754.05	7%	806.80	4%	842.10
Unit 30 First Floor Office	1,263.90	0.00%	0.00	1,263.90	10%	1,390.29	7%	1,487.50	4%	1,547.10
Unit 31 First Office	351.00	0.00%	0.00	351.00	10%	386.10	7%	413.10	4%	429.60
Unit 32 First Floor Suited Office	1,024.60	0.00%	0.00	1,024.60	10%	1,127.06	7%	1,206.00	4%	1,254.20
Unit 33 First Office	360.40	0.00%	0.00	360.40	10%	396.44	7%	424.20	4%	441.20
FOOTBALL										
SENIOR 11 a side with changing										
Match for multiple teams booking together eg a local league	55.00	5.00%	3.00	58.00	10%	63.80	7%	68.30	4%	71.00
Match for a season long booking for a single club	75.00	0.00%	0.00	75.00	10%	82.50	7%	88.30	4%	91.80
Match for a one off booking	100.00	0.00%	0.00	100.00	10%	110.00	7%	117.70	4%	122.40
SENIOR 11 a side without changing										
Match games	40.00	6.25%	2.50	42.50	10%	46.75	7%	50.00	4%	52.00
JUNIOR 9 or 11 a side with changing										
Match games	30.00	6.67%	2.00	32.00	10%	35.20	7%	37.70	4%	39.20
per season (x 12 games)	360.00	6.67%	24.00	384.00	10%	422.40	7%	452.00	4%	470.10
JUNIOR 9 or 11 a side without changing										
Match games	22.50	6.67%	1.50	24.00	10%	26.40	7%	28.20	4%	29.30
per season (x 12 games)	270.00	6.67%	18.00	288.00	10%	316.80	7%	339.00	4%	352.60
MINI FOOTBALL 5 or 7 a side										
Match games	16.50	6.06%	1.00	17.50	10%	19.25	7%	20.60	4%	21.40
per season (x 12 games)	198.00	6.06%	12.00	210.00	10%	231.00	7%	247.20	4%	257.10
Football pitches and parks are not available for any organised football activity during the period June 1st to July 15th. This is to allow the pitches a rest period and for maintenance work to take place.										

After this date any organised football training must be paid for at a cost of £10 per session for one team and a negotiated price for more than one team. Please contact the Parks Team to book this, pitches will be allocated at our discretion.	10.00	0.00%	0.00	10.00
SPORTS DEVELOPMENT CHARGES				
Adult fitness Sessions	3.50		0.20	3.70
Community exercise class	3.50		0.20	3.70
Health & Well Being Sessions	3.50		0.20	3.70
Curriculum Cost	30.00	0.00%	-30.00	0.00
Schools Hire – lunchtime / after school sessions	30.00	0.00%	-30.00	0.00
Inclusive Activities	3.30	6.06%	0.20	3.50
PSI Falls Prevention	3.50	5.71%	0.20	3.70
Activity Referral	17.00	0.00%	0.00	17.00
Junior Sports Sessions	4.00	5.00%	0.20	4.20
Couch 2 5k - new charge	1.00	0.00%	0.00	1.00
Allotment Charges				
Small (<177m2)				
Standard	29.28	5.00%	1.50	30.74
Concession 25%	21.97	5.00%	1.10	23.07
Concession 50%	14.64	5.00%	0.70	15.37
Additional water charge	23.77	5.00%	1.20	24.96
Medium (>177<254m2)				
Standard	50.35	5.00%	2.50	52.87
Concession 25%	37.76	5.00%	1.90	39.65
Concession 50%	25.17	5.00%	1.30	26.43
Additional water charge	26.59	5.00%	1.30	27.92
Large (<254m2)				
Standard	73.74	5.00%	3.70	77.43
Concession 25%	55.30	5.00%	2.80	58.07
Concession 50%	36.87	5.00%	1.80	38.71
Additional water charge	28.16	5.00%	1.40	29.57
Water charge is only applicable where water is present, and billed to Redditch Borough Council.				
Events, Open and Civic Spaces Hire				
£250 - £1500 Bond Payable				
Events				
Commercial Rates				
Small Attendance = 0 to 99				
Per half day	155.00	3.23%	5.00	160.00
Per Day	282.00	2.84%	8.00	290.00
Medium Attendance = 100 to 499				
Per half day	220.00	2.27%	5.00	225.00
Per Day	378.00	1.85%	7.00	385.00
Large Attendance = 500 to 1999				
Per half day	280.00	3.57%	10.00	290.00
Per Day	472.00	2.75%	13.00	485.00
Community Rates				
Small Attendance = 0 to 99				
Per half day	65.00	1.54%	1.00	66.00
Per Day	106.00	1.42%	1.50	107.50
Medium Attendance = 100 to 499				
Per half day	80.00	1.25%	1.00	81.00
Per Day	134.50	1.12%	1.50	136.00
Large Attendance = 500 to 1999				
Per half day	95.00	1.05%	1.00	96.00
Per Day	166.00	0.60%	1.00	167.00
Charities / Not For Profit Organisations				
Small Attendance = 0 to 99				
Per half day	45.00	0.00%	0.00	45.00
Per Day	74.00	0.00%	0.00	74.00
Per Day	0.00			0.00
Medium Attendance = 100 to 499				
Per half day	54.00	0.00%	0.00	54.00
Per Day	89.50	0.00%	0.00	89.50
Per Day	0.00			0.00
Large Attendance = 500 to 1999				
Per half day	65.00	0.00%	0.00	65.00
Per Day	118.30	0.00%	0.00	118.30
Per Day	0.00			0.00
Fairs & Circuses Min of 3 day Hire	440.20	2.23%	9.80	450.00
Additional Costs for Outdoor Event Space:				
Ø Set up and Clearance charged @ 50% of applicable rate (bond)				
Ø Any event in excess of 1999 attendees is STN				
Event - Officer Support for event (per hour)				50.00 per hour
Power and Water Supply Additional Charges				Negotiation

10%	11.00	7%	11.80	4%	12.30
10%	4.07	7%	4.40	4%	4.60
10%	4.07	7%	4.40	4%	4.60
10%	4.07	7%	4.40	4%	4.60
10%	3.85	7%	4.10	4%	4.30
10%	4.07	7%	4.40	4%	4.60
10%	18.70	7%	20.00	4%	20.80
10%	4.62	7%	4.90	4%	5.10
10%	1.10	7%	1.20	4%	1.20
10%	33.81	7%	36.20	4%	37.60
10%	25.38	7%	27.20	4%	28.30
10%	16.91	7%	18.10	4%	18.80
10%	27.46	7%	29.40	4%	30.60
10%	58.16	7%	62.20	4%	64.70
10%	43.62	7%	46.70	4%	48.60
10%	29.07	7%	31.10	4%	32.30
10%	30.71	7%	32.90	4%	34.20
10%	85.17	7%	91.10	4%	94.70
10%	63.88	7%	68.30	4%	71.00
10%	42.58	7%	45.60	4%	47.40
10%	32.53	7%	34.80	4%	36.20
10%	176.00	7%	188.30	4%	195.80
10%	319.00	7%	341.30	4%	355.00
10%	0.00	7%	0.00	4%	0.00
10%	247.50	7%	264.80	4%	275.40
10%	423.50	7%	453.10	4%	471.20
10%	0.00	7%	0.00	4%	0.00
10%	319.00	7%	341.30	4%	355.00
10%	533.50	7%	570.80	4%	593.60
10%	72.60	7%	77.70	4%	80.80
10%	118.25	7%	126.50	4%	131.60
10%	89.10	7%	95.30	4%	99.10
10%	149.60	7%	160.10	4%	166.50
10%	105.60	7%	113.00	4%	117.50
10%	183.70	7%	196.60	4%	204.50
10%	49.50	7%	53.00	4%	55.10
10%	81.40	7%	87.10	4%	90.60
10%	0.00	7%	0.00	4%	0.00
10%	59.40	7%	63.60	4%	66.10
10%	98.45	7%	105.30	4%	109.50
10%	71.50	7%	76.50	4%	79.60
10%	130.13	7%	139.20	4%	144.80
10%	495.00	7%	529.70	4%	550.90
Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery

Outdoor Fitness Session											
Commercial Rates (Per Day)	400.45	3.63%	14.60	415.00	10%	456.50	7%	488.50	4%	508.00	
Summer Fee (Apr to Sept) One day maximum usage per week	650.00	3.08%	20.00	670.00	10%	737.00	7%	788.60	4%	820.10	
Summer Fee (Apr to Sept) Two days maximum usage per week	700.00	3.57%	25.00	725.00	10%	797.50	7%	853.30	4%	887.40	
Summer Fee (Apr to Sept) Three days maximum usage per week											
Winter Fee (Oct to Mar) One day maximum usage per week	200.00	3.50%	7.00	207.00	10%	227.70	7%	243.60	4%	253.30	
Winter Fee (Oct to Mar) Two days maximum usage per week	400.00	3.75%	15.00	415.00	10%	456.50	7%	488.50	4%	508.00	
Winter Fee (Oct to Mar) Three days maximum usage per week	600.00	3.33%	20.00	620.00	10%	682.00	7%	729.70	4%	758.90	
Annual Fee One day maximum usage per week	520.00	3.85%	20.00	540.00	10%	594.00	7%	635.60	4%	661.00	
Annual Fee Two days maximum usage per week	850.00	3.53%	30.00	880.00	10%	968.00	7%	1,035.80	4%	1,077.20	
Annual Fee Three days maximum usage per week	1,000.00	5.00%	50.00	1,050.00	10%	1,155.00	7%	1,235.90	4%	1,285.30	
Community Rates (Per Day)											
Summer Fee (Apr to Sept) One day maximum usage per week	200.00	2.50%	5.00	205.00	10%	225.50	7%	241.30	4%	251.00	
Summer Fee (Apr to Sept) Two days maximum usage per week	300.00	2.33%	7.00	307.00	10%	337.70	7%	361.30	4%	375.80	
Summer Fee (Apr to Sept) Three days maximum usage per week	350.00	2.86%	10.00	360.00	10%	396.00	7%	423.70	4%	440.60	
Winter Fee (Oct to Mar) One day maximum usage per week	80.00	0.00%	0.00	82.00	10%	90.20	7%	96.50	4%	100.40	
Winter Fee (Oct to Mar) Two days maximum usage per week	200.00	2.50%	5.00	205.00	10%	225.50	7%	241.30	4%	251.00	
Winter Fee (Oct to Mar) Three days maximum usage per week	300.00	2.33%	7.00	307.00	10%	337.70	7%	361.30	4%	375.80	
Annual Fee One day maximum usage per week	250.00	0.00%	0.00	255.00	10%	280.50	7%	300.00	4%	312.10	
Annual Fee Two days maximum usage per week	450.00	2.22%	10.00	460.00	10%	506.00	7%	541.40	4%	563.10	
Annual Fee Three days maximum usage per week	500.00	2.40%	12.00	512.00	10%	563.20	7%	602.60	4%	626.70	
Trial fee (1 day per week - MAX 4 week trial)	100.00	5.00%	5.00	105.00	10%	115.50	7%	123.60	4%	128.50	
The Bird Box - NEW CHARGE											
Use of Power connection	1.60	6.25%	0.10	1.70	10%	1.87	7%	2.00	4%	2.10	
Additional Costs for Outdoor Fitness Space:											
1 Set up and Clearance charged @ 50% of applicable rate											
Outdoor Open Space/ Civic Space Event Hire											
Small Attendance = 0-100											
Commercial Rates	51.50	4.85%	2.50	54.00	10%	59.40	7%	63.60	4%	66.10	
Concession 50	25.00	2.00%	0.50	25.50	10%	28.05	7%	30.00	4%	31.20	
Concession 75	12.50	0.00%	0.00	12.50	10%	13.75	7%	14.70	4%	15.30	
Medium 101- 499											
Commercial Rates	103.00	4.85%	5.00	108.00	10%	118.80	7%	127.10	4%	132.20	
Concession 50	50.00	2.00%	1.00	51.00	10%	56.10	7%	60.00	4%	62.40	
Concession 75	25.00	0.00%	0.00	25.00	10%	27.50	7%	29.40	4%	30.60	
Large 500+											
Commercial Rates	154.50	2.91%	4.50	159.00	10%	174.90	7%	187.10	4%	194.60	
Concession 50	75.00	2.00%	1.50	76.50	10%	84.15	7%	90.00	4%	93.60	
Concession 75	37.50	0.00%	0.00	37.50	10%	41.25	7%	44.10	4%	45.90	
Band Stand											
Criteria and eligibility guidance notes attached in events toolkit											
Bandstand Hire T/centre											
Commercial Rates per day	Price on application			Price on application		Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Community Rates per day	27.60	0.00%	0.00	27.60	10%	30.36	7%	32.50	4%	33.80	
Charities / Not for Profit Organisations per day	27.60	0.00%	0.00	27.60	10%	30.36	7%	32.50	4%	33.80	
Parks and Open Spaces Fitness Hire (eg Bootcamps)											
Summer Fee (Apr to Sept) One day maximum usage per week											
Commercial	420.00	0.00%	0.00	420.00	10%	462.00	7%	494.30	4%	514.10	
Concession 25	315.00	0.00%	0.00	315.00	10%	346.50	7%	370.80	4%	385.60	
Concession 50	210.00	0.00%	0.00	210.00	10%	231.00	7%	247.20	4%	257.10	
Summer Fee (Apr to Sept) Two days maximum usage per week											
Commercial	682.50	0.00%	0.00	682.50	10%	750.75	7%	803.30	4%	835.40	
Concession 25	511.50	0.00%	0.00	511.50	10%	562.65	7%	602.00	4%	626.10	
Concession 50	341.25	0.00%	0.00	341.25	10%	375.38	7%	401.70	4%	417.80	
Summer Fee (Apr to Sept) Three days maximum usage per week											
Commercial	735.00	0.00%	0.00	735.00	10%	808.50	7%	865.10	4%	899.70	
Concession 25	551.25	0.00%	0.00	551.25	10%	606.38	7%	648.80	4%	674.80	
Concession 50	367.50	0.00%	0.00	367.50	10%	404.25	7%	432.50	4%	449.80	
Winter Fee (Oct to Mar) One day maximum usage per week											
Commercial	210.00	0.00%	0.00	210.00	10%	231.00	7%	247.20	4%	257.10	
Concession 25	157.50	0.00%	0.00	157.50	10%	173.25	7%	185.40	4%	192.80	
Concession 50	105.00	0.00%	0.00	105.00	10%	115.50	7%	123.60	4%	128.50	
Winter Fee (Oct to Mar) Two days maximum usage per week											
Commercial	420.00	0.00%	0.00	420.00	10%	462.00	7%	494.30	4%	514.10	
Concession 25	315.00	0.00%	0.00	315.00	10%	346.50	7%	370.80	4%	385.60	
Concession 50	210.00	0.00%	0.00	210.00	10%	231.00	7%	247.20	4%	257.10	
Winter Fee (Oct to Mar) Three days maximum usage per week											
Commercial	630.00	0.00%	0.00	630.00	10%	693.00	7%	741.50	4%	771.20	
Concession 25	472.50	0.00%	0.00	472.50	10%	519.75	7%	556.10	4%	578.30	
Concession 50	315.00	0.00%	0.00	315.00	10%	346.50	7%	370.80	4%	385.60	

<u>Annual Fee One day maximum usage per week</u>										
Commercial	546.00	0.00%	0.00	546.00	10%	600.60	7%	642.60	4%	668.30
Concession 25	409.50	0.00%	0.00	409.50	10%	450.45	7%	482.00	4%	501.30
Concession 50	273.00	0.00%	0.00	273.00	10%	300.30	7%	321.30	4%	334.20
<u>Annual Fee Two days maximum usage per week</u>										
Commercial	892.50	0.00%	0.00	892.50	10%	981.75	7%	1,050.50	4%	1,092.50
Concession 25	669.40	0.00%	0.00	669.40	10%	736.34	7%	787.90	4%	819.40
Concession 50	446.25	0.00%	0.00	446.25	10%	490.88	7%	525.20	4%	546.20
<u>Annual Fee Three days maximum usage per week</u>										
Commercial	1,050.00	0.00%	0.00	1,050.00	10%	1,155.00	7%	1,235.90	4%	1,285.30
Concession 25	787.50	0.00%	0.00	787.50	10%	866.25	7%	926.90	4%	964.00
Concession 50	525.00	0.00%	0.00	525.00	10%	577.50	7%	617.90	4%	642.60
<u>Undercover Market</u> (Street trading licence required) - New Charge										
- Trading hours to be agreed by Events team.										
Electricity (per hour)	1.60	0.00%	0.00	1.60	10%	1.76	7%	1.90	4%	2.00

REDDITCH BOROUGH COUNCIL

Finance and Customer Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021 £	% Change	increase/ decrease	Proposed charge from 2022 £	Increase 23/24	Charge 1st April 2023 £	Increase 24/5	Charge for 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025
Revenues										
Court Costs										
Council Tax										
Summons	55.90	0.00%	0.00	55.90	10%	61.49	7%	65.80	4%	68.40
Liability Order	29.70	0.00%	0.00	29.70	10%	32.67	7%	35.00	4%	36.40
Magistrates Court Fee	0.50	0.00%	0.00	0.50	10%	0.55	7%	0.60	4%	0.60
NDR										
Summons	55.90	0.00%	0.00	55.90	10%	61.49	7%	65.80	4%	68.40
Liability Order	29.70	0.00%	0.00	29.70	10%	32.67	7%	35.00	4%	36.40
Magistrates Court Fee	0.50	0.00%	0.00	0.50	10%	0.55	7%	0.60	4%	0.60

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REDDITCH BOROUGH COUNCIL

HRA Services

Roundings to the nearest 10p.

Service Category	Charge 1st April 2021	% Change	increase/ decrease	Proposed charge from 2022	Increase 23/24	Charge 1st April 2023	Increase 24/5	Charge for 1st April 2024	Proposed Increase 25/6	Proposed Charge for 1st April 2025
	£		£	£		£				
Service Charges										
Three Storey Flats*	Full cost recovery'	0.00%	0.00	Full cost recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Woodrow Estate	Full cost recovery'	0.00%	0.00	Full cost recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Evesham Mews	Full cost recovery'	0.00%	0.00	Full cost recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Communal Blocks	Full cost recovery'	0.00%	0.00	Full cost recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Sheltered Scheme (VAT inclusive)										
Use of washing machines - per load	3.00	3.33%	0.10	3.10	10%	3.41	7%	3.60	4%	3.70
Use of drying machines	2.30	4.35%	0.10	2.40	10%	2.64	7%	2.80	4%	2.90
Use of guest bedrooms per night	30.00	5.00%	1.50	31.50	10%	34.65	7%	37.10	4%	38.60
Use of communal lounge - per hour	15.00	5.00%	0.80	15.80	10%	17.38	7%	18.60	4%	19.30
Bredon House, Mendip House and Malvern House										
Heating - Bedsit	9.40			Full cost recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Heating - 1 bedroom	10.70			Full cost recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Garage Rents										
Garages	9.70	5.00%	0.50	10.20	10%	11.22	7%	12.00	4%	12.50
Car Ports	3.60	5.00%	0.20	3.80	10%	4.18	7%	4.50	4%	4.70
Non Council Tenants plus VAT	above plus VAT			above plus VAT						
General Repairs										
Gain Entry or where a warrant is required	24.00	5.00%	1.20	25.20	10%	27.72	7%	29.70	4%	30.90
Call out charge or make safe + the repair work undertaken	24.00	5.00%	1.20	25.20	10%	27.72	7%	29.70	4%	30.90
Boarding up window or door - Small, Medium & Large	50.00	0.00%	0.00	50.00	10%	55.00	7%	58.90	4%	61.30
Glazing										
Replace single glazed 6mm thick glass pane - Small, Medium & Large	82.00	5.00%	4.10	86.10	10%	94.71	7%	101.30	4%	105.40
Replace 28mm double glazed unit - window or door (all sizes)	145.00	5.00%	7.30	152.30	10%	167.53	7%	179.30	4%	186.50
Plumbing										
Unblock sinks, wash basin, bath or WC	32.00	5.00%	1.60	33.60	10%	36.96	7%	39.50	4%	41.10
Replacing plugs and chains to baths, sinks and wash hand basins	16.00	5.00%	0.80	16.80	10%	18.48	7%	19.80	4%	20.60
Replace wash hand basin- Inc. fixtures & fittings	145.00	5.00%	7.30	152.30	10%	167.53	7%	179.30	4%	186.50
Replace WC pan & cistern - Inc. fixtures & fittings	145.00	5.00%	7.30	152.30	10%	167.53	7%	179.30	4%	186.50
Replace bath - Inc. fixtures & fittings (not Inc. bath panel)	472.00	5.00%	23.60	495.60	10%	545.16	7%	583.30	4%	606.60
Replace bath panel	67.00	5.00%	3.40	70.40	10%	77.44	7%	82.90	4%	86.20
Replace stainless steel sink Inc. F&F	170.00	5.00%	8.50	178.50	10%	196.35	7%	210.10	4%	218.50
Blocked drainage systems and soil stacks	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Replace toilet seat	32.00	5.00%	1.60	33.60	10%	36.96	7%	39.50	4%	41.10
Carpentry										
Replace keys and locks to doors, windows and garages if they are lost or stolen	60.00	5.00%	3.00	63.00	10%	69.30	7%	74.20	4%	77.20
Replace lost or stolen key fobs	5.50	5.00%	0.30	5.80	10%	6.38	7%	6.80	4%	7.10
Replace kitchen unit draw or door	73.00	5.00%	3.70	76.70	10%	84.37	7%	90.30	4%	93.90
Replace cupboard latches and handles	30.00	5.00%	1.50	31.50	10%	34.65	7%	37.10	4%	38.60
Repair kitchen unit draw or door	73.00	5.00%	3.70	76.70	10%	84.37	7%	90.30	4%	93.90
Replace internal doors - none fire door 110/door	100.00	5.00%	5.00	105.00	10%	115.50	7%	123.60	4%	128.50

Replace external doors (UVPC) - None Fire Door	735.00	5.00%	36.80	771.80	10%	848.98	7%	908.40	4%	944.70
Replace Wooden door - Fire door Inc. Intumescent strips	515.00	5.00%	25.80	540.80	10%	594.88	7%	636.50	4%	662.00
Replace door handles and latches (internal doors only)	51.00	5.00%	2.60	53.60	10%	58.96	7%	63.10	4%	65.60
Electrics										
Replace florescent light fitting and tubes/starters	47.00	5.00%	2.40	49.40	10%	54.34	7%	58.10	4%	60.40
Re-fix or renew electrical accessories - switch, sockets, pendant	52.00	5.00%	2.60	54.60	10%	60.06	7%	64.30	4%	66.90
Replace damaged/broken 240v smoke alarm + new test certificate	92.00	5.00%	4.60	96.60	10%	106.26	7%	113.70	4%	118.20
Disconnect/remove illegal wiring & electrical accessories & reinstate wiring + Tests	410.00	5.00%	20.50	430.50	10%	473.55	7%	506.70	4%	527.00
Carry out electrical test certificate	123.00	5.00%	6.20	129.20	10%	142.12	7%	152.10	4%	158.20
Gas										
Turning gas on following capping	52.00	5.00%	2.60	54.60	10%	60.06	7%	64.30	4%	66.90
Rehang radiator	81.00	5.00%	4.10	85.10	10%	93.61	7%	100.20	4%	104.20
Replace TRV thermostat	36.00	5.00%	1.80	37.80	10%	41.58	7%	44.50	4%	46.30
Building										
Repair Plastering	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Repair of walls/patio's	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Environmental										
Garden maintenance	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Garden rubbish removal - small	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Garden rubbish removal - large (skip load/van load)	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Bulky Waste removal - per single unit	8.50	5.00%	0.40	8.90	10%	9.79	7%	10.50	4%	10.90
Loft clearances	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Property Clean - Easy Clean	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Property Clean - Deep clean	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Pest control TBC	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
External										
Fencing (other than privacy panels)	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Gate and shed latches, bolts and catches	By Quotation			By Quotation	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery	Full cost	Full Cost Recovery
Replacement Key Fobs (each)	5.50	5.00%	0.30	5.80	10%	6.38	7%	6.80	4%	7.10
St Davids House Luncheon Club										
Residents	4.80	4.17%	0.20	5.00	10%	5.50	7%	5.90	4%	6.10
Non Residents	5.70	5.26%	0.30	6.00	10%	6.60	7%	7.10	4%	7.40
Christmas Day Dinner/New Years Day Dinner	11.20	7.14%	0.80	12.00	10%	13.20	7%	14.10	4%	14.70
Christmas Day Dinner/New Years Day Dinner (Guest)	20.00	0.00%	1.00	21.00	10%	23.10	7%	24.70	4%	25.70
Home Support Service										
Weekly well being telephone call - to be deleted	4.50			Deleted						
Weekly well being home visit - per half hour	8.50	5.00%	0.40	8.90	10%	9.79	7%	10.50	4%	10.90
Weekly Individual Support visiting service - per hour	16.90	5.00%	0.80	17.70	10%	19.47	7%	20.80	4%	21.60
Tenants' Support - St David's House/Queen's Cottages										
Full Charge	41.50	5.00%	2.10	43.60	10%	47.96	7%	51.30	4%	53.40
Service Charges										
St David's House	30.60	5.00%	1.50	32.10	10%	35.31	7%	37.80	4%	39.30
Queen's Cottages	30.60	5.00%	1.50	32.10	10%	35.31	7%	37.80	4%	39.30
St David's House										
Heating charge - per week	9.50	5.00%	0.50	10.00	10%	11.00	7%	11.80	4%	12.30
Water charge - per week	4.80	5.00%	0.20	5.00	10%	5.50	7%	5.90	4%	6.10
Laundry Charge - per load	7.10	5.00%	0.40	7.50	10%	8.25	7%	8.80	4%	9.20
Guest Bedroom per night	25.00	5.00%	1.30	26.30	10%	28.93	7%	31.00	4%	32.20

Guest Bedroom per night (benefit eligibility)	15.80	5.00%	0.80	16.60	10%	18.26	7%	19.50	4%	20.30
Hire of activity room per session	10.00	5.00%	0.50	10.50	10%	11.55	7%	12.40	4%	12.90
Extra Care costs (private funders) WCC charge plus 10%	WCC charge + 10%			WCC charge + 10%						
Landlords References										
Landlords References	61.00	5.00%	3.10	64.10	10%	70.51	7%	75.40	4%	78.40

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Appendix C – Consultation Results

Redditch Borough Council - Budget Consultation for 2025/26				
The budget consultation opened on Thu 5 December 2024. An email invite was sent to the Redditch Community Panel. The survey was also promoted on a variety of social media channels.				
The survey closed at 12noon on Thursday 2 January 2025. The response rate for the community panel was 44%. There were a total of 322 valid responses received.				
Q no.	Question	Responses	Total Responses	%
Q1 (321)	Are you a resident of Redditch Borough and/or have a business based here?	Resident of Redditch Borough	320	99.7%
		Have a business based here	21	6.5%
Q2 (319)	Please tell us where you live or where your business is located. (Please note, if you live and have a business in the Borough, please only tell us where you live)	Abbeydale	7	2.2%
		Abbey Park	3	0.9%
		Astwood Bank	12	3.8%
		Batchley	27	8.5%
		Brockhill	7	2.2%
		Callow Hill	11	3.4%
		Church Hill North	10	3.1%
		Church Hill South	11	3.4%
		Crabbs Cross	8	2.5%
		Enfield	2	0.6%
		Feckenham	3	0.9%
		Greenlands	17	5.3%
		Headless Cross	26	8.2%
Hunt End	10	3.1%		

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		Ipsley	4	1.3%
		Lakeside	6	1.9%
		Lodge Park	10	3.1%
		Matchborough East	16	5.0%
		Matchborough West	10	3.1%
		Oakenshaw	5	1.6%
		Oakenshaw South	7	2.2%
		Riverside	5	1.6%
		Smallwood	2	0.6%
		Southcrest	16	5.0%
		St. Georges	0	0.0%
		Town Centre	10	3.1%
		Walkwood	6	1.9%
		Webheath	31	9.7%
		Winyates East	11	3.4%
		Winyates Green	9	2.8%
		Winyates West	7	2.2%
		Wire Hill	1	0.3%
		Woodrow North	5	1.6%
		Woodrow South	4	1.3%
Q3 (321)	<p>Which services do you think it is important for the Council to invest in?</p> <p>Please note that Highways are not included as this is a Worcestershire County Council function</p> <p>Please pick your top 3 most important.</p>	Community and Voluntary Sector	46	14.3%
		Community Parks and Open Spaces	130	40.5%
		Community Safety	158	49.2%
		Environmental sustainability	50	15.6%
		Events and Arts Activities	42	13.1%
		Housing	135	42.1%
		Local Economic Development and Employment	111	34.6%

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		Maintenance of the Landscape and Environment	148	46.1%
		Waste and Recycling	98	30.5%
		Welfare and Financial Support	80	24.9%
Q4 (320)	Do you agree that the Council should reinvest in technology in order to make services more secure, effective and efficient and to be digital by default?	Strongly agree	74	23.1%
		Agree	116	36.3%
		Neither agree nor disagree	87	27.2%
		Disagree	36	11.3%
		Strongly disagree	7	2.2%
Q5 (321)	Do you agree that the Council should invest in economic development in order to support local businesses, support start-ups and prioritise local skills?	Strongly agree	88	27.4%
		Agree	159	49.5%
		Neither agree nor disagree	57	17.8%
		Disagree	13	4.0%
		Strongly disagree	4	1.2%
Q6 (321)	Do you agree that the Council should be investing in events e.g. Christmas lights?	Strongly agree	45	14.0%
		Agree	124	38.6%
		Neither agree nor disagree	91	28.3%
		Disagree	47	14.6%
		Strongly disagree	14	4.4%
Q7 (320)	Do you agree that the Council should invest more in our front-line services to cover increases in fuel and utility costs e.g. fleet and bereavement services?	Strongly agree	52	16.3%
		Agree	153	47.8%
		Neither agree nor disagree	89	27.8%
		Disagree	22	6.9%
		Strongly disagree	4	1.3%
Q8 (320)	Do you agree that the Council should invest in its land and assets to ensure they are safe and	Strongly agree	84	26.3%
		Agree	185	57.8%

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	fit for the future e.g. dealing with trees affected by ash die back?	Neither agree nor disagree	41	12.8%
		Disagree	7	2.2%
		Strongly disagree	3	0.9%
Q9 (321)	Do you agree that the Council needs to involve young people more in decision making and local democracy?	Strongly agree	74	23.1%
		Agree	137	42.7%
		Neither agree nor disagree	76	23.7%
		Disagree	31	9.7%
		Strongly disagree	3	0.9%
Q10 (320)	Do you agree that the Council should invest in Rubicon (the company which provides leisure services for the Council e.g. Abbey Stadium and Arrow Valley Countryside Centre) in order to deliver better services for the community, increase income and ultimately reduce costs for the Council?	Strongly agree	76	23.8%
		Agree	155	48.4%
		Neither agree nor disagree	52	16.3%
		Disagree	25	7.8%
		Strongly disagree	12	3.8%
Q11(320)	Do you agree that the Council should invest in greater data and systems support in order to improve services and decision making?	Strongly agree	45	14.1%
		Agree	122	38.1%
		Neither agree nor disagree	110	34.4%
		Disagree	33	10.3%
		Strongly disagree	10	3.1%
Q12 (321)	Do you support fees and charges (such as hire costs) rising by 4% to keep them in line with inflation and rising staffing costs?	Strongly agree	44	13.7%
		Agree	109	34.0%
		Neither agree nor disagree	71	22.1%
		Disagree	61	19.0%

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		Strongly disagree	36	11.2%
Q13	In order to maintain services, what level of increase to Redditch Borough Council's proportion of Council Tax do you support?			
Q13a (266)	Increase of 1.99%	Agree strongly	72	27.1%
		Agree	92	34.6%
		Neither agree nor disagree	46	17.3%
		Disagree	25	9.4%
		Disagree strongly	31	11.7%
Q13b (246)	Increase of 2.99%	Agree strongly	45	18.3%
		Agree	48	19.5%
		Neither agree nor disagree	28	11.4%
		Disagree	41	16.7%
		Disagree strongly	84	34.1%
Q14 (182)	Please let us know your suggestions for investing in the Borough to increase prosperity and enhance appeal for residents and businesses alike.	This was an open question and the comments will be analysed separately		
Q15 (132)	Please let us know any other comments on the budget or ideas for reducing costs or increasing income to ensure Council services remain sustainable.	This was an open question and the comments will be analysed separately		

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<u>About You</u>				
<p>Answering these questions is optional. Any answers are completely anonymous and confidential. The reason why we ask you these questions is so we can:</p> <ul style="list-style-type: none"> - Make our council services open to everyone in the district - Treat everyone fairly and appropriately when they use our services - In consultations, make sure that we have views from all across the district <p>The Equality Act 2010 makes these aims part of our legal duties. Your answers help us check that we have met the law and help improve our services.</p>				
Q16 (315)	What is your current housing status?	Owner	157	49.8%
		Mortgaged	87	27.6%
		Part rent/part buy	2	0.6%
		Private renting	14	4.4%
		Council tenant	40	12.7%
		Social housing	5	1.6%
		Living with relatives	4	1.3%
		Private renting	5	1.6%
		Other (please specify)	1	0.3%
Q17 (316)	Which of the following best describes your age?	16-19yrs	0	0.0%
		20-29yrs	6	1.9%
		30-39yrs	35	11.1%
		40-49yrs	47	14.9%
		50-59yrs	79	25.0%
		60-69yrs	58	18.4%
		70-79yrs	72	22.8%
		80+ years	13	4.1%
		Prefer not to say	6	1.9%
		Yes	105	33.2%

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Q18 (316)	Do you have any long-standing health condition or disability? (The Equality Act 2010 defines disability as 'a physical or mental impairment that has a substantial and long-term adverse effect on your ability to carry out normal day-to-day activities')	No	191	60.4%
		Prefer not to say	20	6.3%
Q19 (316)	Which best describes your gender?	Male	141	44.6%
		Female	157	49.7%
		Prefer not to say	13	4.1%
		Other (please specify)	5	1.6%
Q20 (315)	Which best describes your ethnicity	White English, Welsh, Scottish, Northern Irish, British	282	89.5%
		Any other White background	5	1.6%
		Mixed or Multiple ethnic groups	2	0.6%
		Asian or Asian British	4	1.3%
		Black, African, Caribbean or Black British Arab	0	0.0%
		Prefer not to say	20	6.3%
		Other ethnic group	2	0.6%
Q21 (316)	Which best describes your religion or belief?	Atheist	35	11.1%
		Buddhist	1	0.3%
		Christian	166	52.5%
		Humanist	3	0.9%
		Hindu	1	0.3%
		Jewish	0	0.0%
		Muslim	2	0.6%
		Pagan	1	0.3%
		Sikh	1	0.3%
		No religion/belief	79	25.0%
		Prefer not to say	23	7.3%

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Q49 (314)	Which of the following best describes your sexual orientation?	Other (please specify)	4	1.3%
		Bisexual	11	3.5%
		Heterosexual	261	83.1%
		Lesbian or Gay	7	2.2%
		Prefer not to say	29	9.2%
		Other (please specify)	6	1.9%

Contents:

Section:

- 1: Introduction & Context**
- 2: Implementation Plan**
- 3: The new Service Charge Framework in Civica CX**
- 4: Cleaning & Caretaking**
- 5: Concessionary TV Licenses**
- 6: Temporary Accommodation Charges**
- 7. Further implementation of charges**

1.0 Introduction & context

1.1 There has been a recognition of the need to review and implement service charging since the Housing Services Review in 2020, however implementation of service charges was reliant upon implementing Civica CX phase I Core Modules for rents and assets, and then phase II, specifically Service Charge Module, which is progressing to build.

1.2 Historically, some service charging has been done within the Fees and Charges and finance ledger framework, and the former Saffron housing management system. Importantly, none of the current service charging processes have been migrated into or operate within CX and are required to by 2025 to align with the Housing Project Plan.

1.3 For agreement, a draft policy is attached in **Appendix 1**, with the current position against that policy:

1.3.1 Rent setting:

- 1) There may be opportunity to incorporate more costs associated with the occupation of a property within the annual rent setting process, as data was not available. Within that, there is also opportunity to increase rents by more than the formula set by government each year, in response to justified local need, in consultation with tenants and stakeholders, which could be considered for future years as we get better at data collection.

1.3.2 Service Charge setting & charging:

- 1) The full range of service charges for the year to both leaseholders and tenants for servicing communal facilities is not being set or charged for.
- 2) Tenants are mostly not charged any benefit eligible service charges in their weekly rent, except some charges for designated older persons accommodation such as Mendip, Bredon and Malvern House, St Davids & Queens Cottages, which require review and rebasing.
- 3) The Management Fee requires review to be reflective of actual costs
- 4) Service charges are not currently applied to temporary accommodation (TA).
- 5) There are no reserve funds in operation for leaseholders' major works.

2.0 2024-25 & 2025-26 Implementation Plan

2024-25	Continuing with existing migrated charges to Leaseholders as is, and implement proposed charges as is, until CX build is completed.
2024-25	Complete Build of CX Service Charge Module. Planned go live Q2 2025 to include: 1 a) Full and final collation of valid data and accurate costs 1 b) Review, rebase and restructure all service charges to align with HB / UC assessment frameworks (aiming to reduce poverty and mitigate impact On residents) 1 c) Final sign off Rent / Service Charge elements & Policy 1 d) Final sign off Rent Finance Specification 1 e) Build & Test
2024-25	Conduct resident profiling exercise and impact assessments
2024-25 & 2025-26	Restructure the Housing Revenue Charging Team to provide additional required resource
2025-26	Implement possible new service charging for: 1) New Caretaking Service from July 2025, (that will replace several other key charges for all residents) 2) Concessionary TV Licenses 3) Temporary Accommodation 4) Review and implement management fees 5) New charges as we work through the project
2025-26	As full data is held, agree and manage the implementation plan to extend possible service charging to tenants and leaseholders, and subject to Executive Committee approval, introduce any new charges throughout 2025-26, as per terms of the new Tenancy Agreement introduced in May 2024.

3.0 The new service charge framework in Civica CX.

3.1 The below table encompasses a restructured service charge framework based on data provided so far by the annual Rent Setting and Fees and Charges process, Housing Property Services, Neighbourhood & Tenancy Team, and Temporary Accommodation Improvement Plan.

3.2 The framework closely aligns with HB / UC assessment frameworks to ensure that as many charges are benefit eligible as possible, to mitigate the financial impact and even reduce poverty in some service areas, while maximising recoverable revenue into the HRA, to be reinvested into our assets and establishment.

3.3 The framework is currently being built into the Civica Cx Service Charge Module, and integrated with finance systems, however it is not now possible to complete the build prior to March 2025, however, this does not affect the manual continuation of existing migrated leaseholder charges and implementation of any agreed charges for 2025-26, until such time the module is live.

Category 1	Category 2	Applies GN Tenant	Applies Supported Tenant	Applies Lease holder	Benefit eligible?	Current reported revenue cost (£)	Current charging process	New proposed charging process	Weekly charge
Dwelling Rents		Y	Y		Y		Rent setting	Rent setting	As per cover report
Garage Rents		Y	Y		Y		Fees & Charges	Rent setting	As per cover report
Communal Areas	Cleaning & Caretaking that includes key fob management and weekly H&S testing of Water Emergency lighting Fire alarms St Davids individual smoke alarms.	Y	Y	Y	Y		Service charging to leaseholders in Evesham Mews, Woodrow, Batchley only (55 Blocks)	Service charging to all leaseholders and tenants in 274 blocks (See Section 4.0)	£6.40

Accommodation Specific Charge	Furniture and Appliances Rental (Temporary Accommodation)		Y		Y	25,000		Service charging	0.20
Accommodation Specific Charge	Concessionary TV Licenses		Y		N	1,125		Service charging	0.16

4.0 Cleaning & Caretaking:

4.1 A Caretaking and Cleaning project has been undertaken to supersede an existing contract. Details of which are contained in Appendix 3 (exempt information)

4.2 The current service charge for cleaning alone at Batchley is £7.80 per week, and Evesham Mews and Woodrow Centre, £6.70.

4.4 The caretaking team will further replace four other contracts, and two direct labour services, that are unavoidable revenue costs that deliver health and safety related services that we must provide to operate legally as a landlord, and yet are recoverable through benefit eligible service charges, as set out in the confidential appendix 3.

4.8 All of these, better quality, and value for money services can be delivered for less than residents are currently being charged for cleaning alone, and the HRA recovers the full cost of delivering essential chargeable services to residents that are benefit eligible. The recovered revenue expenditure can then be reinvested within the HRA to improve both assets and services provided to residents.

5.0 Concessionary TV Licenses

5.1 A legacy from the former Housing Home Support Service is the administration of around 150 Concessionary TV Licenses (CTV) to some older residents, for the life of their tenancy.

5.2 It is of small value in comparison but is a “must continue” service which places a heavy annual administrative burden on NT Officers and includes an expectation of officers to collect cash from CTV License holders, as there is no other way of dealing with it. For health and safety reasons, cash has not been collected since 2020, and £1,125 of revenue costs are not being recovered that could easily be by way of setting up a charge in CX against the rent account. Eligible tenants can then pay the £7.50 annual charge with their rental payments.

6.0 Temporary Accommodation

6.1 There is ability to charge occupants of Temporary Accommodation Dispersed Units a service charge for furniture and appliance rental.

6.2 There is currently a budget set for this, but it is an eligible service charge that is not currently being recovered to the General Fund.

6.3 Based on anticipated expenditure of around £500 per year to replace furniture and appliances, across 50 dispersed units, a budget of £25,000 is required. This can be fully recovered through implementing a service charge of £0.20 per week.

7.0 Further implementation of charges

7.1 As the service charge project continues, and more valid cost data is obtained, it is proposed that the charges contained in the established framework are implemented incrementally by agreement throughout 2025-26, supported by impact assessment. Any proposed new service charges will be reported to Executive Committee for approval.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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